



**EAST (INNER) AREA COMMITTEE**

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**Meeting to be held in Civic Hall, Leeds on  
Thursday, 5th December, 2013 at 5.30 pm (Map attached)**

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**MEMBERSHIP**

Councillors

M Ingham	-	Burmantofts and Richmond Hill;
A Khan	-	Burmantofts and Richmond Hill;
R Grahame	-	Burmantofts and Richmond Hill;
A Hussain	-	Gipton and Harehills;
K Maqsood	-	Gipton and Harehills;
R Harington	-	Gipton and Harehills;
G Hyde	-	Killingbeck and Seacroft;
B Selby	-	Killingbeck and Seacroft;
V Morgan	-	Killingbeck and Seacroft;

Co-optees

Grace Mangwanya	-	Gipton CLT
Rod Manners	-	Killingbeck & Seacroft CLT
Phil Rone	-	Burmantofts & Richmond Hill CLT
Denise Ragan	-	Burmantofts & Richmond Hill CLT

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**Area Leader:  
Rory Barke  
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# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <ol style="list-style-type: none"> <li>1. To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</li> <li>2. To consider whether or not to accept the officers recommendation in respect of the above information.</li> <li>3. If the recommendation is accepted, to formally pass the following resolution:- RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-‘</li> </ol>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES</b></p> <p>To confirm as a correct record the minutes of the meeting held on 24<sup>th</sup> October 2013</p>	1 - 6
8			<p><b>MATTERS ARISING</b></p> <p>To consider any matters arising</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>AREA PUBLIC HEALTH UPDATE</b></p> <p>To receive the report of the Area Lead, Health and Wellbeing, providing an update on Public Health</p>	7 - 20
10	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>ENVIRONMENTAL SERVICES - HALF YEAR PERFORMANCE UPDATE</b></p> <p>To consider the report of the Locality Manager (East North East) setting out the Environmental Services – Half Year Performance Update on the 2013/14 Service Level Agreement</p>	21 - 28
11	Killingbeck and Seacroft		<p><b>REPORT ON THE FUTURE OF ALSTON LANE COMMUNITY CENTRE</b></p> <p>To consider the report of the ENE Area Leader providing an update on proposals for the future use of Alston Lane Community Centre and setting out proposals to return the property to family housing utilising funding available through the Homes and Communities Agency (HCA) and Housing Revenue Account (HRA) funding</p>	29 - 34
12			<p><b>SOCIAL MEDIA DISCUSSION REPORT</b></p> <p>To consider the report of the ENE Area Leader report providing information as the basis of discussion of the merits of establishing a social media presence in the form of a Facebook page for the Area Committee</p>	35 - 40
13	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>WELLBEING REPORT</b></p> <p>To consider the report of the ENE Area Leader providing details of the Wellbeing fund spend to date and including details of new projects for consideration</p>	41 - 66

Item No	Ward/Equal Opportunities	Item Not Open		Page No
14	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>AREA UPDATE REPORT - INCLUDING MINUTES OF THE SUB GROUPS</b></p> <p>To consider the report of the ENE Area Leader, including minutes of the EIAC sub groups</p>	67 - 90
15			<p><b>AREA CHAIRS FORUM REPORT</b></p> <p>To receive the minutes of the Area Chairs Forum meeting</p>	91 - 100
16			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note the date and time of the next meeting as Thursday 6<sup>th</sup> February 2014 at 5.30 pm in the Civic Hall, Leeds.</p>	

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# Agenda Item 7

## EAST (INNER) AREA COMMITTEE

THURSDAY, 24TH OCTOBER, 2013

**PRESENT:** Councillor A Khan in the Chair

Councillors A Hussain, G Hyde, B Selby,  
V Morgan, R Grahame and R Harington  
Mr P Rone – Burmantofts & Richmond Hill CLT  
Ms G Mangwanya – Gipton CLT  
Mr R Manners – Killingbeck and Seacroft CLT  
Ms D Ragen – Burmantofts & Richmond Hill CLT

**Apologies** Councillor M Ingham and K Maqsood

### 37 Late Items

No formal late items of business were added to the agenda, however two additional submissions to the Wellbeing fund had been made and Members had received the details of the following applications as supplementary documents (minute 43d) refers)

- Bonfire Night Activities
- Oatlands Estate Fencing

### 38 Declaration of Disclosable Pecuniary Interests

There were no declarations of interest.

### 39 Apologies for Absence

Apologies for absence were received from Councillor Ingham and Councillor Maqsood.

### 40 Open Forum

No representations were made

### 41 Chairs Opening Remarks

Social Media – Councillor Khan led discussion on proposals to introduce the use of social media to publicise the work of the Area Committee and encourage wider public participation. In response to concerns, it was agreed that a report be presented to the next meeting assessing the success of social media already employed in other areas in generating wider public interest and participation in locality working, including consideration of measures to monitor and filter abuse .

### 42 Minutes

**RESOLVED** – That the minutes of the meeting held 3<sup>rd</sup> September 2013 be agreed as a correct record

### 43 Matters Arising

Minute 27 Area Leads – Members confirmed their positions as Area Leads, but noted comments that sought to ensure that Adult Social Care issues were addressed. Members considered whether it was necessary to establish a specific Area Lead role for Adult Social Care but agreed to monitor the remit

Draft minutes to be approved at the meeting  
to be held on Thursday, 5th December, 2013

of the Health and Wellbeing Lead role to assess whether Adult Social Care issues were included.

Min 31 Nowell Mount - In response to a query regarding the outcome of the review, it was reported that Children's Services were expected to complete the lease of the premises by the end of November 2013.

Minute 32 Youth Services – It was noted that the first meeting of the Children and Young People's sub group was scheduled for 31<sup>st</sup> October 2013. A report back would be presented to the Area Committee in due course.

#### 44 Wellbeing Report

The East North East Area Leader submitted a report providing an update on the current position of the capital and revenue budget for the East Inner Area Committee along with the details of several applications for funding from the Wellbeing Fund.

The Committee was also in receipt of two additional submissions received after the despatch of the agenda for the meeting. These were considered as "late submissions" due to the time constraints as the projects were intended to commence prior to the next Area Committee meeting (d refers below).

EIAC discussed the Seacroft Methodist Chapel Refurbishment project (deferred from the last meeting), noting the statistics showing community usage of the centre and the position of the East Outer Area Committee in respect of funding. The Committee considered that it could not collectively agree on further funding of the project at this point and indicated that further consideration at ward member level was required.

#### RESOLVED -

- a) To note the spend to date and the current balances for the 2013/14 financial year
- b) To note the 2012/13 allocation of Capital Receipts Incentive Scheme (CRIS) funding and the agreement to split this allocation equally between the three wards that make up East Inner Area Committee
- c) That in respect of the following five applications to the Wellbeing Fund:

Radio Asian Fever	£5,000	AGREED
Grange Farm Primary School and Ramshead 20 MPH Zone	£2,700	AGREED
2<Way> Street Youth Volunteering Project	£2,000	AGREED
Zest School Holiday Fun	£1,720	AGREED
Zest Bowls Group	£900	AGREED

- d) That in respect of the following two late submissions to the Wellbeing Fund

Bonfire Night Activities	£1,268	AGREED
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Oatlands Estate Fencing

£2,900

AGREED

e) That in respect of the Seacroft Methodist Chapel Refurbishment project, to note that further discussions will be held at ward Member level and with colleagues from the Outer East Area Committee, with a further report requested for presentation to the December EIAC for determination of the final funding

(Councillor Selby left the meeting at this point).

#### **45 Employment & Skills Update Report**

The Director of City Development submitted a report providing a high level update on activities delivered through the Employment and Skills Service intended at improving skills and increasing job outcomes in the City.

The report provided a comparison of the situation in the East Inner Area Committee locality with the city-wide position, outlining the role of Jobshops; Community Learning and the Employment Leeds Team. Additionally, the report highlighted the role of the third sector through those programmes provided.

Ms S Wynne, Chief Officer, Employment and Skills, attended the meeting to present the report.

Members welcomed the information contained within the report in respect of apprenticeships and the Education Business Partnership and noted the new and emerging initiatives outlined in the report.

The Area Committee discussed the following matters:

Publicity – Members noted the figures showing take-up from across the three wards and commented that further work was required to publicise the availability of events, assistance and training available. It was agreed that the location of provision would prove to be an issue for some prospective trainees and it was further noted that work was ongoing with LCC Communications to improve publicity for the schemes to encourage wider participation. The Service also made use of social media to publicise events and the Jobshop website was due to be refreshed in November.

Links to development and procurement – Members noted the success of the initiative to link large developments and contracts with the local workforce and the continuing work being done in schools and colleges to ensure the local labour market included prospective employees with the skills and qualifications to support future large developments, such as Victoria Gate and Thorpe Park. It was agreed that information on developments and opportunities would continue to be supplied to local ward members.

Resources – Comments regarding the accessibility of the Jobshop service in certain parts of the locality were noted. Members were advised that the Service had been rationalised but that this also presented an opportunity to

reconfigure the service through use of the Community Hubs and provide better linkages with other providers.

Overall Strategy – Members supported comments that an overall strategy and action plan was required to formally target resources - such as those available through the Social Inclusion Fund established after the granting of the Large Casino Licence - to the inner city wards with the highest of unemployment and were keen to be involved in the development of a plan for EAC area. It was noted that the three Area Leads were due to meet with the Councillor Mitchell, Chair of the Inter-Agency Steering Group, to discuss the development of such a plan.

In response, it was agreed that further discussions would be held between the Area Support Team and the Employment Skills Service to identify areas where EAC Members could appropriately support the development and implementation of an action plan

**RESOLVED –**

- a) That the contents of the report and the comments made by Members be noted
- b) That a further report be presented to the December meeting in respect of the role of the Area Committee in supporting initiatives to ensure local employment and the establishment of an overall strategy to ensure employability in the locality
- c) That further information on the Social Inclusion Fund resources and management be presented to Members in due course

(Councillors Hyde and Khan and Grace Mangwanya withdrew from the meeting for a short while at this point).

**46 Targetted Services response to managing School Attendance**

Further to minute 13 of the meeting held 20<sup>th</sup> June 2013, the Director of Children's Services submitted a report in response to Members request for further detail on attendance performance of schools within the East Inner Area Committee locality. The report provided attendance rates by school, incidents of persistent absenteeism and provided an update on the specific activities focussing on improving attendance – including enforcement action available – and outcomes that had been delivered. Additionally, case studies were provided for reference.

Ms G Mayfield, LCC Head of Targetted Services attended the meeting to present the report and respond to Members comments.

The Committee discussed the following issues in respect of attendance/absenteeism figures:

- The impact of the stronger guidance issued to schools in respect of holidays taken through term time and the measures available to address persistent/patterns of absenteeism
- The number of attendance advisors across the city

- The link between attendance, achievement and employability
- Engagement with local school Clusters, Academies and Trusts

**RESOLVED –**

- a) That the contents of the report be noted
- b) That the following specific areas of interest raised through the discussion be identified for further consideration
  - I. Measures to ensure local school Trusts, Academies and clusters engage with Targeted Services to manage attendance
  - II. Figures showing separate attendance figures for Primary and High schools

**47 Area Update Report**

The East North East Area Leader submitted a report providing updates on the ongoing work of the Committee, the Area Support Team and partners to address the Area Committees agree priorities for the locality. The report also included the minutes of the Area Committees' sub groups established to support the work of the Committee

**RESOLVED**

- a) That the contents of the report and the comments made by Members be noted
- b) That the minutes of the following sub group minutes be noted
  - Health & wellbeing Sub Group held 9<sup>th</sup> September 2013
  - Planning Sub Group held 3<sup>rd</sup> September 2013
  - Community Centre Working Group held 27<sup>th</sup> June 2013

**48 Area Chairs Forum Minutes**

**RESOLVED** – To note the contents of the minutes of the Area Chairs Forum meeting held 28<sup>th</sup> June and 6<sup>th</sup> September 2013 respectively

**49 Date and Time of Next Meeting**

**RESOLVED** – To note the next meeting will be held on Thursday 5<sup>th</sup> December 2013 at 5.30 pm in the Civic Hall, Leeds

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Report author: Lucy Jackson /Liz Bailey

Tel: 0113 395 2881

## Report of Cllr Harrington Inner East Health and Well Being Lead

### Report to Inner East Area Committee

**Date: 5th December 2013**

### Subject: Area Public Health update

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

Area Committees now have one councillor with a remit for Health and Wellbeing. It is a key role in influencing and participating in health and wellbeing decisions and reducing inequalities in health. It enables the Area Lead to understand the linkages between the citywide Joint Health and Well Being Strategy steered by the Health and Wellbeing Board and locality level actions addressing local needs within an area committee.

### The Area Committee is asked to:

- Note the new arrangements in Leeds City Council around providing local leadership for public health
- Understand the role of the Area Lead member for Health and Wellbeing
- Note the public health work that is currently being delivered in the Area Committee boundaries
- Note how public health work in the Inner East Area is developing

### Recommendations

The Area Committee is requested to note the changes in terms of Leeds City Council's responsibility around public health; recognise and support the Area Lead member for Health and Wellbeing role and make suggestions for future development of the public health agenda

## **1 Purpose of this report**

- 1.1 The purpose of this report is to outline the action being taken to discharge the statutory responsibilities of Leeds City Council, to lead and deliver the public health agenda, raise awareness of the Area Lead member for Health and Wellbeing, inform the Area Committee of the current position regarding public health work in the Inner East Area Committee and set the scene for future progress.

## **2 Background information**

- 2.2 Following political changes at a national level in 2010, Primary Care Trusts were abolished in spring 2013 and accountability for the delivery of public health moved to Local Authorities, supported by the appointment of a Director of Public Health, Dr Ian Cameron.
- 2.3 Simultaneously the 3 Clinical Commissioning Groups became responsible for commissioning healthcare services, based on the health needs assessments of their local populations. Leeds North CCG cover this area. The Consultant in Public Health for the ENE is also on the Board of the CCG
- 2.4 The Health and Wellbeing Board is now a statutory committee of Leeds City Council and has a range of statutory functions including publishing a Joint Strategic Needs Assessment (JSNA), a Joint Health and Wellbeing Strategy (JHWBS) and reviewing / monitoring the extent to which Clinical Commissioning Groups and the Local Authority have taken due regard of the JSNA and the JHWBS in their commissioning plans. It will also encourage integrated working and a partnership approach in relation to arrangements for providing health, health-related or social care services.

## **3 Main issues**

- 3.1 Leeds City Council now has a new responsibility to provide local leadership for public health, underpinned by new statutory functions, dedicated resources and a broader expert public health team. A ring fenced grant, transferred to the Local Authority will deliver Public Health Outcomes across four domains: Improving the Wider Determinants of Health; Health Improvement; Health Protection ;Healthcare Public Health

There are five mandated services which have been transferred:

- Protecting the health of the local population
- Ensuring NHS commissioners receive the public health advice they need
- Appropriate access to sexual health services
- The National Child Measurement programme
- NHS Health Check

One of the Best Council objectives is focused on providing high quality public health services. This will be measured by 5 indicators; an increase in successful completion of drug and alcohol treatment; increase in the number of people

accessing stop smoking services; increase in HIV testing in men who have sex with men; increase in uptake of the NHS Health Check in areas of greatest health inequality; and that each LCC directorate and CCG business plan includes action that contributes to the health and well-being strategy priorities.

- 3.2 A Health and Wellbeing Board has now been established as a statutory committee of Leeds City Council and it has published a Joint Health and Wellbeing Strategy for Leeds (2013 – 2015). The overall vision is that Leeds will be a healthy and caring city for all ages, with a principle in all outcomes that people who are the poorest will improve their health the fastest.

It has 5 Outcomes:

People will live longer and have healthier lives  
People will full, active and independent lives  
People's quality of life will be improved by access to quality services  
People will be involved in decisions made about them  
People will live in healthy and sustainable communities

And four commitments:

- Support more people to choose healthy lifestyles
- Ensure everyone will have the best start in life
- Improve peoples mental health and wellbeing
- Increase the number of people supported to live safely in their own home

- 3.3 A review of area working was accepted at full Council on the 22<sup>nd</sup> May 2013 and Area Leads for Health and Wellbeing (ALHWB) have been created which are intrinsically linked to the area committee structure. This role provides a Member focus on Health and Wellbeing, supports the area committee Chair and maintains close links with Cllr Mulherin, the Executive Member for Health and Chair of the Health and Wellbeing Board.

- 3.4 The role provides the opportunity to continue to impact positively on local people's lives by:

- Making sure and checking that actions are being taken to improve the health and wellbeing of local people
- Including the JSNA and Joint Health and Wellbeing Strategy, in priority setting across the area committee and ensuring the implementation of the Joint Health and Wellbeing Strategy at local level through the active engagement of elected members and local authority services.
- Providing local leadership to improve "the health of the poorest, fastest" in line with our ambition to be the best city for health and wellbeing.
- Ensuring a focus on delivery of the four commitments of the JHWBS at a local level
- Championing partnership working and the integration of health and wellbeing / healthcare services and initiatives by building links with local GPs and CCGs and the third sector

- Working closely with other Area Leads e.g. for Children’s Services and Adult Social Care to ensure work is co-ordinated and makes sense for local people and communities.
- Identifying, understanding and helping address the health and wellbeing needs of local people and the issues and barriers they encounter, and ensuring that local issues are recognised in health assessment, planning and decision-making at a citywide level.

3.5 The 3 ENE Area Lead Members for Health and Wellbeing are supported by the Consultant in Public Health for the ENE and the Area Health and Well Being Improvement Manager. The Area Health and Well Being Manager post and that of the corresponding Health Improvement Officer is now incorporated within the locality Public Health team led by a Consultant in Public Health ( Chief Officer).

Activities from the last year are reported on is shown at Appendix A, along with an update on public health data.

The Health and Wellbeing Partnership is currently being restructured to become an Area Health and Wellbeing Executive Group. This will accommodate and strengthen reporting arrangements between neighbourhood Health and Wellbeing Partnership Groups and will be a sub group of the Area Leadership Team. It will also provide support for the Area Leads to exert influence in terms of Health and Wellbeing at local and citywide level through the Health and Wellbeing Board Corporate Considerations.

3.6 The revised working arrangements have been drawn up as a direct response to ensure Leeds City Council can effectively discharge its new responsibility in terms of improving public health.

#### **4 Consultation and Engagement**

4.1 There has been considerable consultation with stakeholders within Leeds City Council, the Health and Wellbeing Board and Leeds North Clinical Commissioning Group. There hasn’t been formal consultation with the public, but the new arrangements are intended to provide a greater accountability for delivery of community felt needs and outcomes.

#### **5 Equality and Diversity / Cohesion and Integration**

5.1 The new arrangements are not envisaged to impact adversely, or reinforce inequalities of health for any group.

#### **6 Council policies and City Priorities**

6.1 The work is developing in line with the City Priority plan, the leadership of the Chair of the Health and Wellbeing Board and the Health and Wellbeing Strategy

#### **7 Resources and value for money**

7.1 It is not anticipated that this way of working will incur any additional resources.

#### **8 Legal Implications, Access to Information and Call In**



8.1 None.

**9 Risk Management**

9.1 None

**10 Conclusions**

10.1 This way of working is expected to provide the Area Committee with a comprehensive and regular account of health and wellbeing activity taking place in the local area. It provides the local Health and Well Being Area Leads with a key role in influencing and participating in health decisions and reducing inequalities in health. It also enables the Area Health and Well Being Lead Member to understand the linkages between and champion broader approaches to tackle the wider determinants, lifestyle factors and inequalities in healthcare through partnership approaches at a locality level.

**11 Recommendations**

11.1 The Area Committee is requested to note the changes in terms of Leeds City Council's responsibility around public health; recognise/support the Area Lead for Health and Wellbeing role and make suggestions for future development of the public health agenda.

## **APPENDIX A**

### **Inner East Area Committee Health and Wellbeing Need and Activity 2013**

This paper details the current position of health status of the Inner East population. Trend data has been used where possible, to compare over time.

#### **1. Overarching Indicator-Life Expectancy**

This Area Committee has a generally younger age structure and a greater proportion of children than that of Leeds as a whole. In terms of ethnicity, there is a lower proportion of the population that is of white background (55%) than Leeds (66%) and a greater proportion from Asian background (14%) than Leeds as a whole (6%). There is a greater proportion of Black background (9%) than Leeds as a whole (3%). Whilst there is some variation of the health and wellbeing across the Area Committee it tends predominantly towards ill health. Just over 70% of the population live in areas of Leeds that fall into the 10% most deprived in England. The English Indices of Deprivation attempt to measure a broader concept of multiple deprivation, made up of seven distinct domains. These are: income deprivation, employment deprivation, Health deprivation and disability, education skills and training deprivation, barriers to housing and services, living environment deprivation and crime.

Life expectancy within the 12 MSOAs is below the Leeds average and almost half of these MSOAs have life expectancy below the deprived Leeds average. Data from 2009-11, shows life expectancy for all people in Lincoln Green and Ebor Gardens as the 2nd lowest life expectancy in Leeds at 72.4yrs, compared to deprived Leeds at 76.4yrs.

#### **2. People will live longer and have healthier lives-Premature mortality**

In terms of premature mortality, i.e. deaths under 75yrs, from all causes, the directly standardised rates, which take account of the age structure of a population, are, for both men and women, in all parts of the Area Committee, above the Leeds average. In the worst affected MSOA (Lincoln Green and Ebor Gardens) female mortality at 421 per 100,000, is above even the deprived Leeds female rate of 344 per 100,000. This is up from the 2006-2008 average of 384 per 100,000. Similarly, the male rate in this MSOA at 611 per 100,000, is higher than that for deprived Leeds males (550 per 100,000) but down from the 2006-2008 figure of 621 per 100,000.

Seacroft North rates for men (635 per 100,000) and Gipton South for women (444 per 100,000) are also high rated MSOAs for under 75ys mortality, both having the highest rate for the area and almost the highest in Leeds. However these have reduced, when compared to the 2006-2008 average of 738 per 100,000 and 470 per 100,000 respectively.

In terms of the main causes of premature mortality primarily cancer, respiratory and circulatory disease, almost all MSOAs in this Area Committee have higher rates than Leeds overall. Harehills-Comptons, Sutherlands and Nowells has the second highest female premature mortality rate from cancer (215 per 100,000. This is up from 153 per 100,000 between 2006 and 2008. The male rate of 176 per 100,000 is down slightly from the 183 per 100,000 over the 2006-2008 average. Elsewhere across the Committee rates

range from 215 per 100,000 to 95 per 100,000 (women) and between 227 per 100,000 and 105 per 100,000 for men.

Gipton South has the highest female cancer mortality rate in the city (215 per 100,000) up from 159 per 100,000 compared to the 2006-2008 average and 147 per 100,000 in deprived Leeds. Seacroft North has the 2<sup>nd</sup> highest male circulatory and respiratory disease mortality in the city. Respiratory disease mortality for men in the highest rated MSOA (Lincoln Green and Ebor Gardens) at 134 per 100,000 is twice that of the rate for deprived Leeds (63 per 100,000) and almost twice as high for women 70 per 100,000 against 42.

Action to prevent these conditions across the Area Committee should therefore be considered as a key priority in the coming years.

### **3. Choosing Healthy Lifestyles and access to screening-Recorded Prevalence**

GP Directly Standardised data 2012-13 (which only reflects patients recorded on the GP system) shows far more people smoking across this Area Committee (32,736 per 100,000) near to 33,572 per 100,000 in deprived Leeds. This is likely to be a key factor in the high proportion of deaths from respiratory disease, cancers and coronary heart disease across the Area Committee. Likewise obesity rates, which contribute to diabetes, cancers and coronary heart disease are much higher across the Area Committee (26,127 per 100,000) than Leeds overall (21,526 per 100,000) and very close to deprived Leeds rate of 26,150 per 100,000.

Chronic Obstructive Pulmonary Disease is, again overall across the Area Committee much higher at 2,856 per 100,000 than the Leeds rate at 1,540 per 100,000 and only slightly below the deprived fifth at 2,934 per 100,000. 2013 has seen a considerable amount of effort towards raising awareness of COPD, a number of lung health events have been held and most recently a number of Third Sector partners have been trained to take the 'Know It Check It Treat it' awareness campaign work forward. However, high rates of smoking, COPD, other respiratory disease and cancer suggest that action to prevent take up and maintenance of smoking should still be a key concern for the Area Committee.

Coronary heart disease rates are also high, being only just below the deprived Leeds rate (3,383 per 100,000 against 3,402).

Recorded diabetes is very high at 5,291 per 100,000 compared to deprived Leeds (5,464). This includes areas of very high prevalence e.g. Harehills & Harehills Triangle, where public health awareness raising work has been delivered over the past year. High recorded rates can be viewed in a positive light as individuals, once presenting themselves and being diagnosed, can be better managed, with less likelihood of the condition deteriorating or leading to other serious events e.g. heart attacks.

### **4. Alcohol Admissions**

Increasing alcohol use and alcohol related harm is a concern, both nationally and locally. Within this Area Committee, alcohol specific admissions to hospital rates are all above those of deprived Leeds. Male rates in the highest MSOA in the area at 20.6 per 100,000 compare to a deprived Leeds score of 14.5 per 1000 and female rates (8.2 per 1,000) are above Leeds deprived rate of 6.3 per 1,000. However in 2009-10 male rates in the Lincoln Green and Ebor Gardens MSOA were 18.5 per 1,000 and the female rate was 5.4 per

1,000, so the rates have increased. Work that can prevent alcohol related harm has begun in targeted areas of East North East, including Lincoln Green and Ebor Gardens, as well as area wide activity. This may be an area that the Area Committee feels should have extra attention.

## **5. Best Start-Childhood Obesity**

The picture around children's weight in this Area Committee is mixed. Ward data shows that over a three year period, the proportion of children who are a healthy weight at reception year has gone up slightly (71.3% to 72.0%), However, this is not reflected across the whole of the Committee as in Burmantofts and Richmond Hill and Gipton and Harehills, the rate has decreased slightly. Killingbeck and Seacroft however, has seen healthy weight increase from 70.3 % to 74.1%. At year 6, again healthy weight across the Inner East Area has increased from 58.7% to 60.8%. However, the Burmantofts and Richmond Hill rate has increased from 59.8% to 62.1% and Gipton and Harehills from 54.7% to 59.4%. Unfortunately Killingbeck and Seacroft appears to lose its gain, the rate reducing from 62.7% to 61.7%.

The proportion of obese children in Inner East generally has also fallen, across both reception year and year 6 from 14.1% to 13.8% and from 24.4% to 22.3% respectively. However, whilst Gipton and Harehills, saw a fall from 14.9% to 12.6%, reception year children in Burmantofts and Richmond Hill and Killingbeck and Seacroft have increased weight. In terms of year 6 children the picture is again mixed, with a slight increase in obese children in Burmantofts and Richmond Hill, a reduction in Gipton and Harehills and a very slight drop in Killingbeck and Seacroft.

The proportion of overweight children in both reception year and year 6 has dropped across the Inner East. The proportion of overweight children has dropped in Burmantofts and Richmond Hill from 15.1% to 13.8% and again at Yr 6 from 16.7% to 14.4%. However in Gipton and Harehills, the proportion of overweight children in reception year has increased from 10.8% to 13.2% and again in year 6 from 15.4% to 16.0%. In Killingbeck and Seacroft Ward, the proportion of overweight children in reception year has fallen from 16.3% to 12.1%, but by year 6 the rate has increased slightly from 13.2% to 13.7%.

It is currently difficult to draw any conclusions from this data, except that efforts to encourage children and their families to become and remain physically active and eat as healthily as possible within the current economic climate, should be continued.

## **6. People's quality of life will be improved by access to quality services** **Improving mental health**

Data around mental health need across Leeds, including East North East has recently become available and once this has been analysed, will be used to inform future work. 5K public health locality funding has been allocated across the ENE area to fund mental health awareness training and needs in Inner East Leeds will be taken into consideration, when advertising and delivering this activity.

## **7. Place based work and wider determinants of health**

Throughout the year, a number of other work streams have been progressed through wider partnership action and measures designed to help reduce poverty in a challenging economic climate.

Acting on information gathered as part of the last Child Poverty Needs Assessment, a number of actions have been delivered, or are being planned, which aim to improve parental mental health, reduce substance use dependency and reduce domestic violence. A number of Third Sector organisations have been encouraged to ensure they are trained e.g. ENE Homes, Shantona, and all of the Children's Centres in Inner East now have the Domestic Violence Quality Mark.

In terms of mental health, 5K locality monies will be used to deliver a series of sessions aimed at local families to help them manage everyday stresses. Basic suicide awareness training has also been promoted and supported and this will be repeated, particularly as the Welfare reforms progress. A number of awareness raising sessions and training sessions around welfare reforms have been delivered.

Links have been made with a number of food banks, and work is progressing to ensure families using these facilities can access other services and properly utilise the foodstuffs they receive, in order to access a healthier diet.

A set of joint Health/Children's Services best practice guidelines is being developed to help teams design and deliver free school meals activities during school holidays. These are intended to provide children with nutritious food during the holidays, when families on free school meals have to find extra money to pay for food, safeguard vulnerable families from family conflict/domestic violence and also help children maintain their academic position during a long break.

The east North East locality Public Health team has also developed a strong partnership with the Centre for Innovation in Health Management around trialling local ways of co-producing health with professionals and community members. This is a participatory way of working, which adopts the rationale that where professionals and users co-design co-deliver and co-resource solutions, then everyone gets a better deal (including better health outcomes for users and a better provider experience for professionals).

The group has worked with alcohol and drug service users to design an integrated model of service delivery, that can enable community members to be active in their recovery (whatever their particular condition may be). A series of visits to best practice projects, including Bromley by Bow in London took place and an event in Seacroft (attracting 53 participants) in August 2013 led to a number of community ideas feeding into the refreshed Drug & Alcohol Strategy. A number of groups are subsequently progressing local actions. This includes a commitment to make a Bromley by Bow model work in inner East Leeds. With this in mind, conversations around possible links with Citizens@leeds and collaborative working with GPs at Oakwood Lane practice have enabled this group to secure community space and closer working with the health practitioners.

The table below shows health activity that has taken place, or is in the process of being developed in Inner East over the last year. This activity has been planned on the basis of the information presented in the 2011 Joint Strategic Needs Assessment.

Please note this does not include all the citywide Public Health work programmes and commissioned services which will impact on the Area Committee (e.g. healthy living/alcohol, drugs, smoking/older people and long term conditions/health protection/mental health/children, or the detail of the public health work within North CCG.

## East North East Health and Wellbeing Activity 2012-2013

### Inner East Area Committee

<b>MSOA</b>	<b>Evidence of need</b>	<b>Activity</b>	<b>Outcomes</b>
Burmantofts Chapelton and Harehills Gipton Richmond Hill Seacroft	Priority areas have multiple health issues that respond best to partnership approaches	Public Health leadership and input to local health improvement groups	A co-ordinated response to locally identified health issues
Inner East	Smoking rate of 32,736 per 100,000	Stoptober Campaign activity High profile campaign aimed at encouraging smokers to stop for 28 days, providing impetus to quit permanently	Reduction in smoking prevalence (results will show in next quarter's monitoring)
Inner East	Smoking rate of 32,736 per 100,000,	Zest and Space2 are commissioned by public health to deliver healthy living activity and support people to make healthy lifestyle changes, including signposting and referrals through to healthy living and health protection services	Reduction in smoking prevalence
Inner East	Smoking rate of 32,736 per 100,000,	Young people's attitudes to smoking questionnaire developed, administered and analysed	Valuable insight to enable more responsive activity to reduce smoking prevalence in young people
Inner East	Smoking rates of 29,169 per 100,000, and 23,862 per 100,00 respectively are the highest in the Inner North East Area Committee  Under detection of early stage COPD	Know It, Check It, Treat It Campaign-roll out of developmental work in Seacroft. Third sector and frontline staff trained to deliver community events, designed to raise awareness of Chronic Obstructive Pulmonary Disease (COPD). Lung health checks and signposting to GPs, Stop Smoking,	13 people trained to increase number of people referred to health services during early stage of disease resulting in more effective professional and self- management  Events running October, November and December

<b>MSOA</b>	<b>Evidence of need</b>	<b>Activity</b>	<b>Outcome</b>
		Chest X ray etc	
Inner East	Individuals living in deprived Leeds are more likely to seek help for lung cancer late when treatment options are limited	Got a Cough, Get a Check Campaign Feel Good factor commissioned by Public Health to raise awareness around the signs and symptoms of lung cancer and increase access to early chest X ray	More lives saved through early treatment
Harehills	There is sufficient evidence that the use of niche tobacco products causes cancer in humans and can lead to nicotine addiction similar to that produced by cigarettes.  Authorities such as Manchester report a 40% increase in shisha smoking in just two years	Commissioned Trading Standards to raise awareness of dangers of Niche tobacco and especially Shisha  Two thirds designed for community members  Train the trainer events also to build staff capacity	659 members of the public and 96 professionals in Harehills and adjoining area have been reached. More than 100 awareness raising activities have led to heightened awareness around the dangers of niche tobacco  Enforcement activity in Harehills has led to one successful prosecution Evaluation report has shown need for wider work and case is being built for continuation of activity and roll out
Harehills	Needs assessment showed that older people living in Harehills were socially isolated and experienced reduced access to services	Public Health and partners developed a directory of services which was distributed throughout the community	Older people are informed about local health and wellbeing services
Inner East	Higher levels of alcohol specific admissions to hospital Training devised as a result of non-clinical professionals wishing to help those using alcohol to be able to	Training for non-clinical professionals to deliver Audit C in January 2014-identify, support and signpost/refer people who are drinking above recommended	Agencies in daily contact with individuals will be able to identify and refer people before they become dependent drinkers

<b>MSOA</b>	<b>Evidence of need</b>	<b>Activity</b>	<b>Outcome</b>
	keep within limits and access appropriate	limits appropriately	
Inner East (Part of ENE wide activity)	Higher levels of alcohol specific admissions to hospital	Partnership between WYMP, ADS, LCC Community Safety and Public Health now permits individuals committing appropriate alcohol related offences to attend an alcohol awareness course, resulting in FPN waiver	111 police staff across whole of ENE have now trained to refer  Scheme launched September 2013  Intended to reduce the number of individuals drinking at higher than recommended levels and reduce repeat alcohol related Anti-Social Behaviour
Burmantofts and Richmond Hill	The 2011 JSNA identified this area as having high rates of alcohol relate admissions to hospital	Burmantofts and Richmond Hill Alcohol Group established and delivering actions in accordance with multi agency partnership plan	Locally relevant actions to reduce the harm caused by alcohol
Lincoln Green	The 2011 JSNA identified this area as having high rates of alcohol relate admissions to hospital	East Leeds Health for All have developed a peer led alcohol support group as part of public health funded locality contract	The project is showing good promise with a number of individuals accessing the project and stabilising drinking/engaging and a small number are entering detox services
Inner East (Part of ENE wide activity)	Welfare Reforms are leading to more families in poverty and resorting to riskier high interest loans	A Raising Awareness of Illegal Money Lending session was held in June 2013.	30 staff from across ENE Leeds attended Raised awareness of issue and support available
Inner East (Part of ENE wide activity)	Welfare Reforms are leading to more families in poverty and resorting to riskier high interest loans	An illegal money lending clip has been shown on Life Channel in GP Practices and Health Centres including Inner North East.	50 practices in ENE participated. Facts around illegal money lending and local support services highlighted
Lowest 10% SOAs in ENE		Public Health and Area Committees have jointly funded Feel Good Factor to support	624 people reached 5 budgeting courses delivered 29 people completing



<b>MSOA</b>	<b>Evidence of need</b>	<b>Activity</b>	<b>Outcome</b>
		the most vulnerable and hard to reach residents around Welfare Reforms	budget course 10 people supported to open Credit Union account Onward signposting and referrals
Nowells	Increased opportunities for community members to receive key health messages from non-health professionals Increased capacity in the wider public health workforce	A half day 'Health is Everyone's Business' training session was delivered to housing staff working in the Nowells area and more generally across ENE Leeds in October 2013	19 staff trained-follow up will ascertain how training has been implemented
Harehills	High recorded rates of diabetes	Feel Good Factor were commissioned (6K) by Public Health to raise awareness of Type 2 diabetes in Harehills and Chapeltown  A further 2K to respond to needs of cooking skills to prepare diabetes friendly culturally acceptable foods	10 Health Champions/Activators trained, 12 awareness sessions held (4 in Chapeltown), 184 people provided with information and 101 'pass it on' messages delivered. 1 referral to weight management service and 8 signposts  8 champions affected by diabetes recruited 2 training sessions by Diabetes UK held 2 events planned by champions
Cross Green (Health involvement only just beginning)	Lower life expectancy and higher pre mature mortality from all causes	Supporting the health aspects of the Sustainable Communities Investment Programme	Building focused investment is strengthened by people focused activity
Inner East	Public Health commission Third Sector organisations to deliver specific healthy living/health and wellbeing activity in lowest 10% SOAs in ENE Leeds	Zest working in Richmond Hill, Osmondthorpe and Halton Moor Feel Good Factor/Hamara in Harehills East Leeds Health For All in	Organisation monitored quarterly to ensure specifications being met

<b>MSOA</b>	<b>Evidence of need</b>	<b>Activity</b>	<b>Outcome</b>
		Burmantofts/Bayswater Space2 in Gipton and Seacroft	
East North East	Families on free school meals struggle to feed their children during school holidays	In partnership with Children Leeds, compiling set of best practice guidance for clusters/agencies to use when providing FSM school holiday activities	Children are able to learn Children stay safe Children have the best start in life
Seacroft	Local service users needs, were not being met in a way that promotes recovery from ill health and addiction, enables them to use experience to help others and re-integrate them into community life	Took the principles behind the Leeds Co-producing Health to develop a locally based model of integrated working between GPs/health professionals, wider services and the local recovering community	Individuals can access a number of health and non-health services which support individuals and families to develop resilience, improve self-care and reintegration into community life Results in a healthier community



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**Report of Locality Manager (East North East)**

**Report to Area Committee (Inner East)**

**Date: 5th December 2013**

**Subject: Environmental Services – Half Year Performance Update on the 2013/14 Service Level Agreement**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Burmantofts & Richmond Hill		
Gipton & Harehills		
Killingbeck & Seacroft		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of the main issues:**

This report provides a high level half-year update on performance against the Service Level Agreement (SLA) between Inner East Area Committee and the East and North-East (ENE) Environmental Locality Team. It covers the period from May to October 2013. The detail will be provided and discussed at the ENE Environmental Sub Group, and at ward member meetings where required.

**Recommendations:**

That the Inner East Area Committee note the report, comment where progress in delivering the SLA is good/not so good and identify any service developments/priorities it would like to see included in service planning for 2014/15.

## **Purpose of this report**

- 1 This report provides a high level update on performance against the Service Level Agreement between Inner East Area Committee and the ENE Environmental Locality Team.
- 2 This report covers the six month period from May to October 2013 (i.e. a half-year report).
- 3 The report sets out to give the Area Committee information of the range of functions being delivered across the area during this period against the priorities and commitments set out in the SLA. The report seeks to explain how they are helping make a difference on the ground/at the front line. This includes the continued focus on the agreed approach to target efforts at Environmental Improvement Zones (EIZs).
- 4 The intention of the report is to provide a high level update and for the detail to be discussed at the Environmental Sub Group and overseen by the Area Lead Member for the Environment. The Area Committee is asked to provide a steer to the Sub Group on a particular service/outcome issue that it would like to see a focus on over the next six months.
- 5 The report also provides an opportunity for the Area Committee to influence the service and budget planning process for 2014/15. Views on service developments and continued top priorities for Inner East are sought, particularly in light of the expected further financial pressures and anticipated merging of services into a new locality team.

## **Background information**

- 6 At its meeting of 30<sup>th</sup> March 2011, the Executive Board approved revisions to the Area Committee Function Schedules to include a new delegated responsibility for Street Cleansing & Environmental Enforcement Services.
- 7 The delegation makes clear the responsibility of Area Committees to negotiate, develop and approve a Service Level Agreement (SLA) with the service that achieves as a minimum, the service standards set by Executive Board. The SLA should determine the principles of deployment of the available resources by:
  - the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)
  - the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.
- 8 Services included in the delegation are:
  - Street cleansing (mechanical and manual)
  - Leaf clearing
  - Litter bin emptying
  - Gully cleaning
  - Dog warden services (excluding responsibilities for dangerous dogs);
  - Littering & flytipping regulation;

- Domestic & commercial waste (storage & transportation issues);
- Highways enforcement (abandoned & nuisance vehicles, A-boards on pavements, mud on roads and placards on street furniture);
- Graffiti enforcement
- Overgrown vegetation controls
- Graffiti removal \*
- Needle removal \*
- Ginnel clearance \*
- Public convenience cleaning \*

(\* note: these services are still organised as a citywide team, but each managed by an agreed manager in a locality)

- 9 To enable this to happen, a restructuring of the previous Streetscene service was undertaken and completed by September 2011. Importantly this separated out the local street cleansing functions from the city's refuse and recycling functions and created for the first time local supervisory/support roles for a key front line service. At the same time, Environmental Action Teams that had previously just focused on enforcement and regulatory practices were brought together with the street cleansing function to create new Locality Teams.
- 10 It is important to note that this splitting of street cleansing staff from refuse services did not include any changes to job descriptions or working hours (inc. shift patterns) etc.
- 11 In early 2013, the "enforcement" element of the Locality Team underwent a restructure to rationalise the various grades/posts and modernise/strengthen the job descriptions to better reflect the needs of Area Committees as identified through the locality based/focused work so far.
- 12 The delegation of the specified environmental services to Area Committee means the majority of service resources, mainly staffing, are devolved to a locality level to a Locality Manager. These resources are organised into three wedge based teams for East North-East, South South-East and West North-West, aligned to Locality Teams. The Service Level Agreement sets out the how those resources will be used to meet the requirements of each Area Committees in order to achieve the outcome of clean streets.

### **Main issues – performance against the SLA commitments**

- 13 The SLA sets out how the service will be developed, organised and delivered in five key sections. Progress over the first six months of the current SLA against each section is summarised below and in the appendices referred to:
  - a) **Service Principles and Priorities**
- 14 The SLA sets out our service principles (inc values and culture change) and priorities. This summarises what we will do to change the way the service delivers, to increase efficiency and become more responsive to local needs.
- 15 Work has continued during the reporting period to work with staff to understand what will help improve their productivity, efficiency and wellbeing at work. This has included:

- Quality appraisals over May/June with all staff across the Locality Team, with an emphasis on the values of the council.
- An increased emphasis on the importance of 1-2-1s with staff
- Team away half-days bringing together our streets operational staff with enforcement staff – with briefings and discussion on the need for a service redesign in 2014 to bring together other environmental services under one new service.
- A number of meetings of an ENE staff working group (mainly streets staff) to look at new ways of working that can take on new responsibilities and deliver a more effective local service.

**(b) Delivering the Service Activities**

- 15 An analysis of the service requests, legal notices and fixed penalty notices dealt with by the enforcement and regulatory staff in the three Inner East wards during this reporting period will be provided and discussed through the Environmental Sub Group. Any issues arising will be fed into the next Area Committee meeting.
- 16 A key performance measurement is how many mechanical sweeping blocks we have been scheduled to clean have we actually managed to do in the reporting period, and how that compares to previous reporting periods (i.e. is there an change in service efficiency/reliability?). This is a summary for Inner East:

<b>Summary of Completion Rates for Mechanical Sweeping Blocks</b>				
<b>Ward/Area</b>	<b>May-Oct 2012</b>		<b>May-Oct 2013</b>	
	No of blocks scheduled	No of blocks completed (%)	No of blocks scheduled	No of blocks completed (%)
<b>Inner East Area</b>	<b>806</b>	<b>758 (94%)</b>	<b>736</b>	<b>589 (80%)</b>

- 17 The table clearly shows a reduction in the percentage of blocks completed over the last six months as compared to the same period last year.
- 18 The main reason for this is the service has carried two vacancies plus two significant long term sicknesses during this reporting period (out of a total daily mechanical sweeping fleet of 7). The service has historically overspent it's overtime budget to ensure automatic cover for all such absences. This is not sustainable, particularly in the current financial climate. It is not necessary either in terms of ensuring the outcomes promised in the service agreement are delivered. The Locality Team has therefore reduced it's spending on overtime by 50%, from an inherited level of around £180k per year, to a forecast of about £90k this year. This has been achieved by supervisors/managers making decisions on whether to cover/recover missed blocks based on whether there is actually a need to do so, and by using the improved and closer relationship with ward members to check where capacity days are best used in their ward.
- 19 We believe that this shows that a future service delivery model would be more effective and efficient based on a team approach in a defined geographical area using local knowledge, common sense and responding to the issues presenting

themselves - rather than just a programmed, block based approach where performance is judged on the number of blocks swept irrespective of whether they needed sweeping or not

- 20 However, we do need Member feedback if we are to move forward based on this belief. We would like the Area Committee’s view on the performance over the last six months in terms of the cleaner streets outcome. Has the reduction in the amount of cover for missed blocks had a corresponding negative affect on the cleanliness of those streets – or have we managed to make sure that the right blocks that needed covering/recovering have been swept and therefore the cleanliness levels make not dropped?

**c) Outcomes**

- 21 Revised versions of surveys measuring levels of litter and detritus have been taking place across the city since late 2011. These were initially planned as quarterly but have been revised to half-yearly as they were considered too resource intensive/costly for the value of the data collected. Members have previously questioned the validity of this measure at a more local level.
- 22 The results gathered are still considered statistically sound to be looked at as a general citywide measure, but not robust enough to be analysed at locality or Area Committee level. It therefore only provides the Area Committee (and Executive Board) with sufficient information to aid judgement on whether the delegation of the service has had an effect on the cleanliness of the city as a whole. The figures are provided below but may be of limited interest to the Area Committee in terms of making their own judgements on the delivery of their SLA.

<b>Percentage of clean streets as measured through sample surveys (city wide measure)</b>	
<b>Year</b>	<b>Percentage of Acceptable Streets</b>
2010-11 full year	86.7*
2011-12 full year	85.9*
2012-13 full year	<b>91.5</b>

\*note: this is a figure re-calculated using data from a previous methodology of doing the surveys, based on the now obsolete national indicator, NI195.

- 23 Overall, the Locality Manager continues to use the judgement of the ward members/Area Committee and feedback from forums such as the Neighbourhood Improvement Boards to assess whether satisfaction levels are acceptable and where outcomes need improvement.

**d) Accountability and Member Influence**

- 24 The Locality Team continues to ensure senior manager representation at each of the 3 ward member meetings as required. The meetings provide opportunity for members to be action on priorities/issues that they raise for their wards to be tracked and have discussions on how sweeping routes could be altered and where new litter bins could be best placed.

- 25 The Inner East Environmental Sub-Group meets quarterly and considers/raises services issues with the Locality Manager. It also receives updates and questions other services that have an influence on the environmental condition of the area, such as Housing Leeds (ENE) and Continental Landscapes. The group ensures there is appropriate coordination in place between the Locality Team and these services.
- 26 Individual ward members are referring issues direct to the Locality Team where they are deemed a significant issue that needs a quick response. Feedback from Members continues to be positive and that most issues are being responded to and resolved quickly. There are some issues though that Members still feel are not always being responded to quick enough, for example requests for new litter bins.
- 27 The Locality Manager has attended and updated on actions/took questions at the July and September Burmantofts Neighbourhood Improvement Board.
- 28 In terms of accountability for the financial management of resources, an updated financial statement for 2013/14 will be provided to the Environmental Sub Group and the end of year position reported to Area Committee.

29 The Locality Team continues to update its own Facebook page to provide another way for interested members, professionals and residents to learn more about what is being done by the service across the locality and improve it's public accountability.

Members are asked to help publicise the Facebook page – it can most easily be found by Googling “*ENE Locality Team Facebook*”



28 In July 2013 the team spent a day around Harehills with the BBC One Show film crew and presenter. The show has heard of the work being done to target action in environmental improvement zones and was particularly interested in the work being done to reduce waste in gardens/yards. The piece was aired on the One Show on 33rd July. In agreeing to do such pieces, the risk is that we are unable to successfully get across our intentions/work – but in this case it is felt that the coverage was positive and helped show the public how their money is spent tackling issues that residents themselves raise as a priority/concern.

**e) Environmental Improvement Zones (EIZs)**

30 In addition to the overall SLA progress update provided, the following section provides Members with a performance overview on work done in the approved EIZs in Inner East during this reporting period.



- 31 The following table provides Members with the total number of actions taken in each EIZ during the reporting period. The detail behind each action will be provided at the Environmental Sub Group and discussed at ward member meetings as appropriate.

Ward/Zone	EIZs - Locality Team Case Management (May to Oct 2013)							
	No. of homes in the EIZ	Cases Identified	Cases Resolved at Informal Stage	Notices Issued	Resolved After Notice	FPN's Issued	FPN's Paid	Prosecutions Awaiting Court
<b>B&amp;RH</b>								
Nowells								
Bellbrookes								
<b>Ward Totals</b>								
<b>G&amp;H</b>								
Sandhursts								
Hovinghams/Dorsets								
Markhams/Arlies								
<b>Ward Totals</b>								
<b>INNER EAST</b>								

*Analysis not available at time of print. Will be reported at the Area Committee meeting.*

- 32 The detail behind the caseloads is provided to relevant ward members through updates at ward member meetings. Examples of how enforcement action has impacted in the zones will be discussed at the Environmental Sub Group and provided as part of the end of year report to Area Committee.
- 33 The latest perception surveys for each EIZ are currently being undertaken and analysed. These results will be provided and discussed at the Environmental Sub Group.

## Recommendations

- 34 That Inner East Area Committee note and comment on:
- a) what aspects of the service they feel are working well and delivering against the commitments made in the SLA;
  - b) what aspects of the service do they feel are not working as well as they should against the commitments made in the SLA and would like to see improvements made;
  - c) what elements of the service provision and/or desired outcomes would the Area Committee want its Environmental Sub Group to focus on over the coming six months?
  - d) what the Area Committee's views are what the key service developments and continued top priorities for Inner East should be in planning for 2014/15, particularly in light of the expected further financial pressures and anticipated merging of services into a new locality team.

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Report author: Clare Wiggins  
Tel: 0113 336 7646

**Report of ENE Area Leader**

**Report to Inner East Area Committee**

**Date: 5<sup>th</sup> December 2013**

**Subject: Alston Lane Community Centre proposals**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Killingbeck & Seacroft	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report provides members of the Inner East Area Committee with an update on proposals for the future use of Alston Lane Community Centre.
2. The report sets out proposals to return the property to family housing utilising funding available through the Homes and Communities Agency (HCA) and Housing Revenue Account (HRA) funding.

**Recommendations**

1. That members of the Inner East Area Committee note the contents of the report and agree to Alston Lane Community Centre being declared surplus on the condition that HCA and HRA funding will be used to convert the premises into family housing.

## **1 Purpose of this report**

- 1.1 The report provides members of the Inner East Area Committee with an update on proposals for the future use of Alston Lane Community Centre.
- 1.2 The report sets out proposals to return the property to family housing utilising funding available through the Homes and Communities Agency (HCA) and Housing Revenue Account (HRA) funding.

## **2 Main Issues**

- 2.1 Alston Lane Community Centre is located in the South Seacroft neighbourhood within the Killingbeck and Seacroft ward. The property is located within the East Leeds Regeneration area, which is a priority regeneration programme area for the Council.
- 2.2 The community centre was created in the mid 1980s from two pairs of semi-detached dwellings that were constructed in the 1950s. Further alterations were carried out in the mid 1990s. Although the ground floor has been modified to create larger rooms in which various activities have been delivered over the years, the first floor is relatively unaltered, with the bedroom layout almost intact. The layout and access to the first floor, via domestic stairways, is not suitable for community use.
- 2.3 Anecdotal evidence suggests that the building was well used by local people in the past, when local residents 'managed' the building and encouraged use. In recent years though there has been a decline in numbers using the centre, the management committee has ceased to exist, and the building has deteriorated due to lack of investment.
- 2.4 Current users of Alston Lane are:
  - Space 2 – a third sector organisation providing commissioned services on behalf of various organisations and funders. Space 2 uses the building on a Tuesday, between 09.30-16.30. The organisation occupies several small rooms on the first floor to deliver a service to vulnerable men (approximately 8) across the East Leeds area. Activities include counselling, practical skills and group work. Space 2 is in receipt of a subsidy for the space and pay a charge of £15 per day. This has been agreed until the end of December 2013.
  - Councillor surgeries are held at the building on a Wednesday evening between 19.00-20.00 hours. This use is free of charge.
  - Both Space 2 and Councillors are key-holders. There is no on-site caretaker at this building.
- 2.5 The running costs for Alston Lane in 2012-13 were £14,064. The centre brought in an income of £1,440. Based on current usage this income figure is unlikely to increase in 2014/15. No additional letting requests have been submitted.

- 2.6 As Alston Lane is suitable for conversion back into housing, the building was included in the Council's bid to the Housing and Communities Agency's (HCA) Empty Properties Funding, which was made available in September 2012. It was subsequently confirmed that this funding had been secured for conversion of Alston Lane back into housing, with funding also being contributed from the Housing Revenue Account. Initially the bid for HCA funding included a proposal to convert the property into 1 bedroom flats. However concerns were raised in relation to this proposal, including the potential for anti-social behaviour with unsupported 1 bedroom accommodation.
- 2.7 At the same time, discussions took place with GIPSIL with a view to them taking on the running of the centre. However, this option was not considered to be feasible by GIPSIL and they expressed support for returning the premises to residential use. Further discussions with ward Members resulted in an agreement to return the premises to housing but only if this was for family housing, not 1 bedroom accommodation. In response, further discussions took place with the HCA around the flexibilities of the funding and they have confirmed that the funding can be used for conversion to family housing rather than 1 bedroom accommodation.
- 2.8 Ward Members were approached in September 2013 by a member of the public who stated that they wished to purchase Alston Lane and retain it for community use. In terms of the Localism Act and Assets of Community Value, the local community could nominate this property. However, it should be noted that no such application has been received. Colleagues from Asset Management met with the individual concerned to discuss his interest. However, no clear proposal or business case was presented and no finances had been identified to cover the market value of the property, currently estimated as £135,000. Interest from the local resident clearly did not present a sustainable option for the long term future of the centre.
- 2.9 As Alston Lane Community centre is underused, in poor condition and, due to its layout can only accommodate a limited range of activities, the Inner East Community Centres sub group supports its closure and conversion to housing, providing support is given to identify alternative venues for current user groups. Discussions are currently taking place with Facilities Management to facilitate this. The Denis Healey Centre has been declared surplus by Children's Services and is currently being transferred to Citizens and Communities. It is envisaged that current users at Alston Lane Community Centre can be transferred in January 2014.

### **3.0 Corporate Considerations**

#### **3.1 Consultation and Engagement**

- 3.1.1 The Inner East Community Centres Working Group (Cllrs Hyde, Maqsood, Khan) met on 7<sup>th</sup> March and 27<sup>th</sup> June 2013 and discussed the future of Alston Lane. However, at the 7<sup>th</sup> March meeting, Cllr Hyde expressed a preference for Alston Lane to be transferred to GIPSIL. This option was explored with GIPSIL - they did not wish to take on Alston Lane and expressed their support for it to be returned to housing. At the 27<sup>th</sup> June meeting, Cllr Hyde expressed his concern regarding

conversion of the property into 1 bedroom housing. Further discussions subsequently took place between Cllr Hyde and the ENE Area Leader during July, August and September 2013. Through these meetings agreement was reached that if the HCA Empty Properties proposal could be amended from 1 bedroom accommodation to family housing, this would be supported that option. The Regeneration Programmes team have discussed the family housing option with HCA and they have confirmed that this is acceptable within the agreed funding.

### **3.2 Equality and Diversity / Cohesion and Integration**

- 3.2.1 There are no specific implications for equality and diversity. However, any potential impact will be mitigated through providing support to relocate all current user groups into local, appropriate premises.

### **3.3 Council policies and City Priorities**

- 3.3.1 Leeds needs investment in new homes and the aim is to attract maximum investment from the private sector and government. Within the City Priorities Plan 'best city...to live' priority there is a specific aim to maximise regeneration investment to increase housing choice and affordability within sustainable neighbourhoods.

### **3.4 Legal Implications, Access to Information and Call In**

- 3.4.1 There are no legal implications associated with this report.
- 3.4.2 There is no exempt or confidential information.
- 3.4.3 In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Area Committees are not eligible for Call In.

### **3.5 Risk Management**

- 3.5.1 There are no major risks associated with the content of this report.

### **4.0 Conclusions**

- 4.1 As Alston Lane Community Centre is underused, in poor condition and, due to its layout can only accommodate a limited range of activities, the Inner East Community Centres sub group supports its closure and conversion to housing, providing support is given to identify alternative venues for current user groups. This proposal will make the most of available funding through the HCA, reduce the need to spend Council budget on an under-utilised building which is not fit for purpose as well as providing much needed family accommodation in South Seacroft.

## **5.0 Recommendations**

5.1 That Members of the Inner East Area Committee note the contents of the report and agree to:

- a) Alston Lane Community Centre being declared surplus on the condition that HCA and HRA funding will be used to convert the premises into family housing.
- b) Current users at Alston Lane will be supported to find alternative accommodation and this is likely to be at the Denis Healey Centre.

## **6.0 Background documents<sup>1</sup>**

6.1 None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Report author: Andrew Birkbeck  
Tel: 0113 3367642

**Report of ENE Area Leader**

**Report to Inner East Area Committee**

**Date: 5<sup>th</sup> December 2013**

**Subject: Social Media - A new way to engage?**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report provides members of the Inner East Area Committee with a paper from which to discuss the merits of establishing a social media presence in the form of a Facebook page.
2. That members of the Inner East Area Committee note the contents of the report and make comment where appropriate.

## **1.0 Purpose of this report**

- 1.1 To provide a discussion paper for the Inner East Area Committee regarding the establishment of a Facebook page.

## **2.0 Background**

- 2.1 Following on from a discussion at the Area Chair's Forum on 4<sup>th</sup> October, the Chair has expressed an interest in developing a social media presence, specifically a Facebook page, for the Inner East Area Committee in a bid to better engage with local residents.
- 2.2 Leeds City Council and the Area Support Teams in particular, regularly look at different methods of engagement outside of established working practices.
- 2.3 Social Media has been identified as one particular medium that could be used to better link into people who do not readily engage, communicate or interact with the council.
- 2.4 Given that Facebook is the fourth largest website in the world with a reputed 29 million users in the UK alone, this would seem an ideal tool with which to reconnect with local people.
- 2.5 Yet given this opportunity many in local government still seem reluctant to establish a corporate social media presence on Facebook bar a few isolated examples such as Coventry, Walsall and Worcester Councils.
- 2.6 Closer to home, here in Leeds the appetite appears much stronger. A number of individual service areas, such as the East North East Locality Team, already have a Facebook page and a pilot was run by the council's Senior Communication Manager in the summer looking at the potential for wider social media use.
- 2.7 However, at the time of writing, there are no obvious of like-for-like examples of Area Committees or equivalents from which to learn best practice.

## **3.0 Main Issues**

- 3.1 Whilst Facebook is free, easy to set-up and user-friendly to maintain in a personal capacity, the issue become less straight-forward when devising one from the perspective of a political entity such as the Inner East Area Committee.
- 3.2 Any site would need to be clearly defined, regularly updated and monitored to be truly effective. One key issue to be addressed would be allocating resources to do this once the page had been agreed to be set-up.
- 3.3 The Facebook page would also have to have clear guidelines as to when and how often it was being monitored. As a virtual shop-window for the Inner East Area Committee, a clear procedure for monitoring enquiries and complaints would have to be established.

- 3.4 Corporately, via customer strategy board, the council is looking to bring in supportive guidance around the response handling of social media, as the council has for other channels such as post, email and phone. This guidance will be based on the premise that responses to requests and queries made via social media are realistically expected to be covered in less than two hours in normal office hours.
- 3.5 In order to provide a resource to manage that expectation, and cover for staff absence and leave arrangements and actually produce meaningful and engaging content; it is likely that three members of staff will be required to be trained-up to cover the account and a rota set up.
- 3.6 Information shared on the site would have to be relevant, non-political and also subject to clearance procedures and embargos as would any other corporate communication. Again, the supportive guidance will seek to clarify this issue as instant publishing tools can sometimes lead to confusion and the premature release of sensitive or confidential information.
- 3.7 Understandably a key concern for Elected Members is online abuse. Given the broad remit of the Inner East Area Committee and the political nature of its make-up, interactions could take many forms, including abuse from anonymous sources. How the administrator(s) of the page should define and in turn address forms of on-line abuse is unclear above and beyond Facebook's own in-house reporting system.
- 3.8 A Best Practice Guide for Social Media is currently being drafted by council's Senior Communications Manager in conjunction with QA Ltd and is anticipated to be available in February 2014.
- 3.9 Corporate advice is to postpone the consideration of setting up a Facebook page until full guidance is available.

#### **4.0 Corporate Considerations**

##### **4.1 Consultation and Engagement**

- 4.1.1 In drafting this report the author consulted with the council's Communications Manager for Press and Media Relations and the Senior Communications Manager for the council's Communications Team.
- 4.1.2 The current council guidance relating to the use of Social Media was considered during the drafting of this report.
- 4.1.3 This report is the first stage in the consultation with the Members of the Inner East Area Committee on the subject of setting up of a Facebook page.

##### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 Any Facebook page for the Inner East Area Committee would be produced in English which could potentially alienate non-English speakers. Given the diverse make-up of the population of the Inner East area, this could prove to be a significant barrier to widespread engagement.

4.2.2 Access to IT continues to be a major obstacle to many people in the Inner East area, where computer ownership is statistically amongst the lowest in Leeds.

### **4.3 Council policies and City Priorities**

4.3.1 The priorities of the Inner East Area Committee are detailed in its Business Plan, Community Charter and the areas four Neighbourhood Improvement Plans. All of these documents directly link into the Council's 'Best City' priorities for Leeds, the City Priority Plan for 2011 – 2015 and the Vision for Leeds 2011 – 2030.

### **4.4 Legal Implications, Access to Information and Call In**

4.4.1 There are no legal implications associated with this report.

4.4.2 There is no exempt or confidential information.

4.4.3 In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Area Committees are not eligible for Call In.

### **4.5 Risk Management**

4.5.1 Until it is known what resources are available to maintain and monitor the site, there would be a significant reputational risk to the Inner East Area Committee in establishing a Facebook page at the current time. This risk would primarily be a result of not meeting expectations around response times to any queries or questions raised by members of the public.

4.5.2 The diverse nature of the work of the Inner East Area Committee could give rise to a number of enquiries, both of a political and non-political nature. Given the lack of experience of staff in dealing with such issues in a social media setting, there is an associated risk until suitable training has taken place.

4.5.3 The content of the site would have to be of a corporate nature and work in tandem with established council clearance procedures. Until it is clear how these procedures will work in practice, there is the risk of the Facebook page inadvertently showcasing content that has not been cleared and/or crosses the political/corporate boundary.

### **5.0 Conclusions**

5.1 A Best Practice Guide for Social Media is currently being drafted by council's Senior Communications Manager in conjunction with QA Ltd and is anticipated to be available in February 2014.

5.2 Corporate advice is to postpone the consideration of setting up a Facebook page until full guidance is available.

### **6.0 Recommendations**

- 6.1 That members of the Inner East Area Committee note the contents of the report and make comment where appropriate.
- 6.2 That consideration for a Facebook page for the Inner East Area Committee be postponed until corporate guidance on social media has been finalised and circulated (anticipated February 2014).

**7.0 Background documents**

- 7.1 <http://www.leeds.gov.uk/council/Pages/Social-media.aspx> - Leeds City Council's current online guide to Social Media
- 7.2 Link to Facebook website: <https://www.facebook.com/>

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**Report of ENE Area Leader**

**Report to Inner East Area Committee**

**Date: 5<sup>th</sup> December 2013**

**Subject: Wellbeing Fund**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	Burmantofts & Richmond Hill Gipton & Harehills Killingbeck & Seacroft	
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of main issues**

1. This report provides Members with an update on the current position of the capital and revenue budget for the Inner East Area Committee.
2. Applications for funding, both revenue and capital, are included in the report for Member's consideration.

**Recommendations**

Members are asked to:

1. Note the spend to date and current balances for the 2013/14 financial year;
2. Consider the following project proposals and approve, where appropriate, the amount of Wellbeing Revenue funding to be awarded (See section 3.0 for more details):

Rigtons and Haslewoods Parking Scheme	£7,500
Installation of IT Kentmere Community Centre	£6,418
Harehills Opportunity Shop	£6,300
Get Ready (Set4Success)	£3,975
Seacroft Cooking Skills	£3,670

Richmond Hill Elderly Action (RHEA) £3,000

3. Consider the following proposal and approve, where appropriate, the amount of CRIS or Wellbeing Capital monies to be granted from each Ward (See 4.0 for more details):

Seacroft Methodist Chapel Refurbishment £10,000  
Haslewood Bin Solution Phase Two £4,468.20

4. Consider the following projects proposals and approve, where appropriate, the amount of Youth Activity funding to be awarded (See section 5.0 for more details):

Friday Night Activities £3,000  
Friday Night Project £2,750  
Lost & Found: Photographing Leeds £2,620  
MySelfie £5,000  
Something Old, Something New £2,182.44  
East Beats £2,000  
Hip Hop Lives £2,612.50  
Inner City Football £2,710  
Echo Youth Project £2,395  
Girls Talk £3,007.20  
Young People Forum £1,500  
A Taste of Life £10,574  
Fearnville Multi-sport and Swim Camp £1,982.11  
Media Skills Club £3,426  
Community Journalism £2,060

### **Purpose of this report**

- 1.0 The purpose of this report is to provide the Area Committee with details of its Wellbeing fund spend, including details of new projects for consideration.

### **Background information**

- 2.0 Each of the ten Area Committees receives an allocation of revenue funding. The amount of funding for each Area Committee is determined by a formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.
- 2.1 It has been agreed that the revenue wellbeing budget for the Inner East Area Committee for 2013/14 is £261,760. This is the same revenue budget that was allocated last year. Carryover of uncommitted revenue funds from 2012/13 has also continued, and added to this the additional underspend as reported at May 16<sup>th</sup> Area Committee the total budget for 2013/14 is £376,826.41. It must be noted by the Area Committee that this figure includes schemes approved and ongoing from 2012/13 which are carried forward to be paid.
- 2.2 As agreed at the March 2013 meeting, once the agreed topsliced projects are removed the remaining budget will be split three ways between the wards. The



amount available for each ward to spend in 2013/14 is £36,653 plus a small amount of carry forward from 2012/13 (see **Appendix A** for more details).

- 2.3 Wellbeing fund applications are considered at the relevant Ward Member meetings, where possible, for Members recommendations to the Area Committee prior to the meeting.

### **Small Grants**

- 2.4 Community organisations can apply for a small grant to support small scale projects in the community. A maximum of two grants of up to £500 can be awarded to any one group in any financial year, to enable as many groups as possible to benefit. These are approved by Councillors outside of the Area Committee meeting and are funded from a small grant pot set aside by ward members from their ward allocation.

Details of small grants that have been approved so far for 2013/14 are detailed in **Appendix B**.

### **Community Engagement**

- 2.5 The Area Committee approved an amount of £3,000 at its March 2013 meeting for spend on Community Engagement activities
- 2.6 The funds are to be spent on room hire, refreshment and stationary costs associated with community meetings. The expenditure to date against this budget is **£2,099.33**

### **Crime and Grime Tasking**

- 2.7 Each of the priority neighbourhoods in the Inner East Area has a multi-agency tasking team which focuses on tackling crime, anti-social behaviour and environmental problems. Ward members have set aside a portion of their ward allocation to support the work of these teams; this pot is managed by the Area Support Team. Details of the expenditure to date under this heading are detailed in **Appendix C**.

### **Project Monitoring Update**

- 2.8 Projects which are awarded wellbeing funding are required to submit project monitoring returns giving details of what the project has achieved. Project updates are detailed in **Appendix D**.

### **Youth Activity Fund**

- 2.9 In March 2013 the Council's Executive Board approved a new allocation to the overall Area Committee budget ring-fenced for youth activities of £250k in 2013/14 and £500k in 2014/15.
- 2.10 As a result, the budget ring-fenced for youth activities allocated to the Inner East Area Committee is £34,162 in 2013/14 and £68,323 in 2014/15.

- 2.11 At its meeting on 3<sup>rd</sup> September 2013, the Inner East Area Committee agreed to re-invest 50% of this year's Youth Activity Funding - £17,081 or £5,693 from each ward – into the 2013 Summer Holiday Activities programme
- 2.12 At the same meeting, the Inner East Area Committee agreed split of the remainder of this year's Youth Activity Funding allocation - £17,081 – equally between the three wards that make up the Inner East Area Committee.
- 2.13 As a result each Ward currently has £5,693.66 to spend on universal youth activities in 2013/14.
- 2.14 Following a recent advert encouraging groups to come forward for the remaining 2013/14 youth allocation, the Inner East Area Committee received 15 applications for funding. Given the timescales for spending this money, the Inner East Area Committee is asked to make decisions on these applications at its December meeting (more details from section 5.0 onwards).

### Capital Receipts Programme

- 2.15 The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Wards on the basis of need.
- 2.16 The distribution of the 5% element to Area Committees using the Area Wellbeing methodology has resulted in the shares set out in table below:

#### 2012/13 allocation

Area Committee	Percentage Allocation	Area Allocation
Inner South	12.50%	£14,070.76
Outer South	10.23%	£11,518.19
Outer East	10.31%	£11,607.81
<b>Subtotal South &amp; East</b>		<b>£37,196.76</b>
Inner West	7.61%	£8,567.67
Inner North West	12.00%	£13,510.48
Outer West	8.59%	£9,666.28
Outer North West	8.96%	£10,086.17
<b>Subtotal West/ North West</b>		<b>£41,830.61</b>
Inner North East	9.00%	£10,140.70
Inner East	14.57%	£16,404.60
Outer North East	6.23%	£7,019.09
<b>Subtotal East/ North East</b>		<b>£33,564.39</b>
<b>Total – All Areas</b>	<b>100.00%</b>	<b>£112,591.76</b>

- 2.17 At its meeting on 17<sup>th</sup> July 2013, the council's Executive Board approved that the existing 5% allocation from 2012/13 (£112.6k) and future CRIS receipts available for allocation across wards, be allocated to the Area Committees based on the existing Area Wellbeing needs based formula.
- 2.18 On 3<sup>rd</sup> September 2013, it was agreed to split the 2012/13 allocation of £16,404.60 equally between the three Wards that make up the Inner East Area Committee. As a result of this decision, each Ward currently has a CRIS or Wellbeing Capital allocation of £5,468.20.
- 2.19 Future allocations will take place on a quarterly basis following regular update reports to Executive Board.
- 2.20 Details of current applications for this funding pot are detailed from 4.0 onwards.

### **3.0 New Revenue Projects for Consideration**

#### **3.1 Project: Rigtions and Haslewoods Parking Scheme**

**Organisation:** Leeds City Council

**Wards affected:** Burmantofts & Richmond Hill

**Amount applied for:** £7,500

**Projected year of spend:** 2013/14

Project overview:

- Funding is requested for the implementation of a parking solution for the Rigtions and Haslewoods area of Burmantofts.
- A combination of resident permit holder zones and waiting restrictions will be implemented across the area, to resolve issues with commuter and dangerous parking.
- This funding will cover costs related to legal and design fees, consultation including advertising in the Yorkshire Post, traffic management fees and signage and lining costs.

#### **3.2 Project: Installation of IT at Kentmere Community Centre**

**Organisation:** Leeds City Council

**Wards affected:** Killingbeck & Seacroft

**Amount applied for:** £6,418

**Projected year of spend:** 2013/14

Project overview:

- This project would see the installation of six Personal Computers (PC's).
- These PC's will be used for drop-in sessions; IT classes and to provide support to job seekers.

#### **3.3 Project: Harehills Opportunity Shop**

**Organisation:** GIPSIL

**Wards affected:** Gipton & Harehills

**Amount applied for:** £6,300

**Projected year of spend:** 2013/14

Project overview:

- The proposal is to support people in Harehills at the ECHO centre to obtain the skills required to be successful in obtaining employment, or securing opportunities that will increase their employment potential.
- Alongside this GIPSIL will offer a free benefits check for all those participating. The morning sessions will include 1-2-1 employment support, be that support with CVS or Job applications, and the afternoon sessions will focus on activities and learning opportunities for the participants to support their job search.
- The programme will be run from the ECHO centre as a central location with an IT suite in the Harehills Area.

**3.4 Project:** Get Ready (Set4Success)  
**Organisation:** Employment & Skills  
**Wards affected:** Gipton & Harehills  
**Amount applied for:** £3,975  
**Projected year of spend:** 2013/14  
Project overview:

- A unique programme aimed at 18-24 year olds who have been out of work for an extended period and who require support to increase their self-confidence and knowledge and skills to make a successful application for a job/ apprenticeship

**3.5 Project:** Seacroft Cooking Project  
**Organisation:** Orion Consortia  
**Wards affected:** Killingbeck & Seacroft  
**Amount applied for:** £3,670  
**Projected year of spend:** 2013/14  
Project overview:

- Delivery of a follow on 8 week cooking skills course modelled on the Ministry of Food (MOF) course
- Recruitment, training, management and support of 4 volunteers to work alongside the trainer in the planning, set up and delivery of the courses.
- The ORION Partnership is a Consortium of four likeminded organisations, Space 2, Feel Good Factor, Shantona Womens Centre and Zest – Health for Life based and working in East North East Leeds.

**3.6 Project:** Keeping Safe, Warm, Well and Active with RHEA  
**Organisation:** Richmond Hill Elderly Action (RHEA)  
**Wards affected:** Burmantofts & Richmond Hill  
**Amount applied for:** £3,000  
**Projected year of spend:** 2013/14  
Project overview:

- The grant the group are applying for will be used to enable RHEA to extend its service provision across the whole area of Richmond Hill by continuing to develop and extend its activity projects.

#### **4.0 New Capital Projects for Consideration**

**4.1 Project:** Seacroft Methodist Chapel Refurbishment  
**Organisation:** Heads Together Productions

**Wards affected:** All

**Amount applied for:** £10,000

**Projected year of spend:** 2013/14

Project overview:

- This is the first and only dedicated arts venue in the whole of East Leeds, serving communities across the Inner and Outer East Leeds Wards.
- The new building will attract approximately 50 young people a week to its out of school activities, where they will have access to professional support and state of the art equipment
- Chapelfm will be available to schools in the area on five days per week, encouraging participation from Primary through to High School to enhance their curriculum.

4.2 **Project:** Haslewood Bins Solution Phase Two

**Organisation:** Leeds City Council

**Wards affected:** Burmantofts and Richmond Hill

**Amount applied for:** £4,468.20

**Projected year of spend:** 2013/14

Project overview:

- This capital contribution will go towards the on-going Haslewood Bins Soutlion Phase Two project.
- Spend will include the purchase of bins, bin frames and groundworks.

## **5.0 New Youth Activities Fund Projects for Consideration**

5.1 **Project:** Friday Night Activities

**Organisation:** Street Works Soccer Academy

**Wards affected:** Killingbeck & Seacroft

**Amount applied for:** £3,000

**Projected year of spend:** 2013/14

Project overview:

- Running from November until March 2014, The Friday Night will provide sports, arts and crafts, music and dance to young people aged 8-18 years of age at the Denis Healey centre.
- The night will be split into two session; juniors (8-13 years old) 5.30-7pm and seniors (12-18 years old) 7.15pm – 8:45 pm.

5.2 **Project:** Breeze Friday Night Project

**Organisation:** Breeze in Partnership with the Youth Service

**Wards affected:** Killingbeck & Seacroft

**Amount applied for:** £2,750

**Projected year of spend:** 2013/14

Project overview:

- The BFNP provides activities in sports, arts and crafts, music and dance to young people aged 8 -18 years on a Friday Night.
- The aim of the project is to encourage young people to engage in positive activities encouraging an active lifestyle and a safe place to socialise.
- The project will be held at the Denis Healy Centre in Seacroft.

5.3 **Project:** Lost & Found: Photographing the hidden history of Leeds

**Organisation:** Pavilion

**Wards affected:** Killingbeck & Seacroft

**Amount applied for:** £2,620

**Projected year of spend:** 2013/14

Project overview:

- Visual arts organisation Pavilion will run an 8-week photography course for twelve young people, aged 12-17, living in East Leeds.
- The course will aim to inspire up-skill and engage young people by connecting them with the diverse cultural influences that have informed the landscapes and activity of Leeds.
- Visits to a Japanese garden in Otley a bear pit in Headingley and pineapple hot houses in Temple Newsam will be starting points for participants to make surprising discoveries and to imagine new futures for their communities

5.4 **Project:** MySelfie

**Organisation:** LS14 Trust

**Wards affected:** Killingbeck & Seacroft

**Amount applied for:** £5,000

**Projected year of spend:** 2013/14

Project overview:

- MySelfie is an 8 week long workshop and photography project aimed at young people in East Leeds (13+).
- The aim of the project is to embrace current trends found in youth culture to open up learning about personal identity and social responsibility in the age of online networks and digital communication.
- The project will have an educational backbone with focus on themes such as: identity and individuality, self-promotion in context of a future jobs market, the permanency of your online profile and how that may affect your future, plus themes that will present themselves by the activity and discussions from the group.

5.5 **Project:** Something Old, Something New Arts & Games Nights

**Organisation:** The Beck (a project of re'new)

**Wards affected:** Killingbeck & Seacroft

**Amount applied for:** £2,182.44

**Projected year of spend:** 2013/14

Project overview:

- The Beck wish to expand their current offer of after school activities to young people in Killingbeck and Seacroft and surrounding areas.
- Specifically, The Beck would like to run a 12 week (in the first instance) arts project at The Beck, based near ASDA on the York Road from January 2014 - March 2014. They intend to run this on a Monday night from 4.00-6.00pm.
- The project would offer a range of arts activities, offering both traditional methods such as ceramics, mosaics and arts and crafts and more modern approaches such as graffiti art and digital photography projects.

5.6 **Project:** East Beats

**Organisation:** Equilateral Media

**Wards affected:** Killingbeck & Seacroft

**Amount applied for:** £2,000

**Projected year of spend:** 2013/14

Project overview:

- The project East Beats is an exciting opportunity for young people to engage in the specialist areas of music production and music technology.
- Equilateral are proposing 10 weeks of activities split into two blocks of 5 weeks, 3 hours each week on a weekday evening.
- The project will engage young people aged 8-19 and provide both an open opportunity for young people to explore music, and a structured learning environment to develop new skills, achieve great outcomes and potentially gain a qualification.
- To accomplish this each session will be split into two parts – firstly an hour drop-in style session for young people aged 8-12 and the following two hours a structured music production course for young people aged 13-19.

5.7 **Project:** Hip Hop Lives

**Organisation:** Invizible Circle Education

**Wards affected:** Gipton & Harehills

**Amount applied for:** £2,612.50

**Projected year of spend:** 2013/14

Project overview:

- Invizible Circle Education are proposing to use any grant awarded to deliver a project around Hip Hop culture and based on the evaluations from our very successful summer Hip Hop project in Ashton Park that attracted over 500 people over five days.
- The programme will begin in February half term and continue until the end of March 2014.
- The activities are aimed at the most in-need young people, mainly aged 8-17. The programme will primarily target Harehills but we also anticipate some attendance from friends from neighbouring areas in the ENE area.

5.8 **Project:** ICF (Inner City Football)

**Organisation:** Invizible Circle Education

**Wards affected:** Gipton & Harehills

**Amount applied for:** £2,710

**Projected year of spend:** 2013/14

Project overview:

- ICF (Inner City Football) is a new style football programme run by Invizible Circle; a Leeds based grass roots youth and community development organisation that specialise in programmes with a Hip Hop flavour.
- ICF is aimed at 13-17 year olds who want to
  - develop their football skills, ability and knowledge
  - improve their fitness
  - improve their knowledge of football careers
  - meet new people and make new friends
  - have fun in this one of a kind football programme
- Running in Harehills twice-weekly from Feb Half term until the end of March 2014. Sessions will be 2-4pm in the holidays.

5.9 **Project:** Echo Youth Project  
**Organisation:** Hamara  
**Wards affected:** Gipton & Harehills  
**Amount applied for:** £2,395  
**Projected year of spend:** 2013/14

Project overview:

- We want to run a 12 week programme of activities for young people from the Harehills community including the following:

§ Graffiti/Nail Art	Boxercise
§ Deejay taster	Breakdance/Street
§ Climbing Wall	Gym Session
§ Multi-sport session (outdoor)	Indoor games tournament
§ Mixed martial arts	Canoeing
§ Ten pin bowling	Swimming.
- A recent survey undertaken with young people engaged in youth sessions at our Main centre highlighted the above as being the 12 most popular/desirable activities.
- The sessions in Harehills will be held on a Wednesday evening from 5-7pm.

5.10 **Project:** Girls Talk  
**Organisation:** Getaway Girls  
**Wards affected:** Gipton & Harehills  
**Amount applied for:** £3,007.20  
**Projected year of spend:** 2013/14

Project overview:

- Girls Talk is an arts and culture project for girls and young women in Harehills/ Gipton.
- The aim of Girls Talk is to bring together young women from a diverse range of cultural backgrounds to build confidence, share and celebrate their cultural identity/ heritage, learn new skills and produce an exhibition.
- Outcomes:
  - 50 young women will share and celebrate their cultural identity/ heritage and learn about the culture of other girls in Harehills/ Gipton.
  - 50 young women will feel more confident and positive about their identity.
  - 50 young women will participate in arts activities and produce an exhibition.
  - 4 primary schools will have access to the exhibition as part of a mini roadshow celebrating the positive identity of girls and young women in Harehills/ Gipton.

5.11 **Project:** Young People Forum  
**Organisation:** Community Unity  
**Wards affected:** Burmantofts & Richmond Hill  
**Amount applied for:** £1,500  
**Projected year of spend:** 2013/14

Project overview:

- The project will bring together young people in years 5, 6 and 7 from the Richmond Hill, East End Park and Cross Green areas.



- Initially meeting once a week at the Richmond Hill Community Centre between 3.30 and 5.30pm, this new group will initially participate in team building and group forming activities.
- Over the course of the project the group will look at what it is to be a member of the community and how they can influence how their own community looks and how important the role of young people is in that.

5.12 **Project:** A Taste of Life

**Organisation:** Space 2

**Wards affected:** All

**Amount applied for:** £10,574

**Projected year of spend:** 2013/14

Project overview:

- A Taste of Life will be delivered in partnership with 3 member organisations of the ORION consortium – Space 2 as the lead and accountable body, Zest – Health for Life and Feel Good Factor.
- It will introduce young people to a wide range of exciting and inspiring activities and facilities that aim to start a process of building young community champions, through developing personal and community skills.
- Young people between the ages of 14 and 17 years residing in 3 areas in the Inner East; Gipton and Harehills (Area 1), Burmantofts and Richmond Hill (Area 2) and Killingbeck and Seacroft (Area 3) will be recruited to take part.
- Intensive recruitment will take place on the ground in the areas for a two week period prior to the project as well as raising the profile of the project through community and partnership platforms as soon as funding is secured.

5.13 **Project:** Fearnville Multi Sport and Swim Camp

**Organisation:** Sport and Active Lifestyles

**Wards affected:** All

**Amount applied for:** £1,982.11

**Projected year of spend:** 2013/14

Project overview:

- Sport & Active Lifestyles and Fearnville Leisure Centre would like to run 7 days of multi sports & swimming camp during the February & Easter half term holidays. (Three days a week in the February half term – Mondays, Wednesdays and Thursdays and two days a week in the Easter holidays - Wednesday and Thursdays)
- Each multi-sport day & swimming camp will run from 9am to 3pm and include a fun swim session. There will be 50 places available per day, targeting children and young people aged 8 to 12 years old living in Gipton & Harehills, Burmantofts & Richmond Hill and also Seacroft & Killingbeck wards.

5.14 **Project:** Media Skills Club

**Organisation:** Lifeforce Productions

**Wards affected:** All

**Amount applied for:** £3,246

**Projected year of spend:** 2013/14

Project overview:

- Lifeforce Productions will deliver an after-school programme of creative media activities for 8-11 year olds.

- The activities will be DJing, Music Production (using iPads to make music in groups or individually), Graffiti Drawing/Arts, and short Film-Making (aiming to make one short film on a subject of the young people's choosing, per session).

5.15 **Project:** Community Journalism

**Organisation:** Heads Together/ East Leeds FM

**Wards affected:** All

**Amount applied for:** £2,060

**Projected year of spend:** 2013/14

Project overview:

- Heads Together Productions plans to run a week of activity at our ELFM project base in February half-term 2014.
- This Community Journalism week of activity will be split into morning and afternoon sessions. Local young people, aged 8 – 17, will be able to join the morning activity, focusing on Untold Stories of WWI, or take part in the afternoon Community Journalism activities.
- Keen young people will be able to sign up for both activities. All activities will run from our ELFM project base at 47 Ramshead Hill, Seacroft, and will be marketed to young people from all the Inner East Area Committee wards.
- Activity will run from 11am to 1pm and again from 2pm to 4pm each day.

## 6.0 Corporate Considerations

### 6.1 Consultation and Engagement

6.1.1 Area Committees now have an enhanced role in Community Engagement and have responsibility for overseeing and monitoring the work of the Area Support Team in relation to local engagement activities. The priorities in the Area Committee business plan which the wellbeing supports are arrived at through consultation with ward members and the local communities they serve.

6.1.2 Proposals are being developed to involve young people in the decision making process for the Youth Activity Fund.

### 6.2 Equality and Diversity / Cohesion and Integration

6.2.1 Area Committee funding is used to ensure that inequalities within the local area are addressed through local projects and schemes. All projects funded by the area committee monies must demonstrate:

- Equality and diversity issues have been considered in the planning of the project,
- How equality and diversity issues have shaped the project delivery;
- The impact of the project will be on different groups;
- How the project will promote good community relations between different groups and how barriers that might prevent their involvement will be overcome.

### 6.3 Council Policies and City Priorities

- 6.3.1 Wellbeing funding is used to support the priorities set out in the Inner East Area Business and Community Charter which are agreed with the local communities of Inner East and key stakeholders. More detailed action plans, Neighbourhood Improvement Plans (NIPs) are prepared for each priority neighbourhood. The Area Business Plan, Community Charter and the NIPs support the Vision for Leeds.
- 6.3.2 Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.

#### **6.4 Resources and Value for Money**

- 6.4.1 Spending and monitoring of the Area Committee's budgets is administered by the Area Support Team in accordance with the decisions made by this Area Committee.

#### **6.5 Legal Implications, Access to Information and Call In**

- 6.5.1 The Area Committee has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Wellbeing budgets within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.
- 6.5.2 The Area Committee also has delegated responsibility to commission, monitor and evaluate local play, arts, sports and cultural activity for young people age 8-17 with the involvement and participation of children and young people.
- 6.5.3 In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Area Committees are not eligible for Call In.
- 6.5.4 There is no exempt or confidential information in this report.

#### **6.6 Risk Management**

- 6.6.1 All projects funded by the Area Committee must demonstrate that they have identified any potential risks for the project and what action would/will take to avoid or minimise them. Details of the risk assessments for individual projects are available from the author of this report.

#### **7.0 Conclusions**

- 7.1 The Wellbeing fund provides financial support for projects in the Inner East Area which support the priorities of the Business Plan, Community Charter and Neighbourhood Improvement Plans.
- 7.2 New capital funds have been transferred to the area committee via the Capital Receipts Incentive Scheme.
- 7.3 The Youth Activity Fund has been delegated to the area committee to fund universal activities for children and young people aged 8 – 19.

#### **8.0 Recommendations**

The Area Committee is requested to:

1. Note the spend to date and current balances for the 2013/14 financial year;
2. Consider the following Wellbeing Revenue project proposals and approve where appropriate the amount of Wellbeing funding to be awarded:

Rigtons and Haslewoods Parking Solution	£7,500
Installation of IT Kentmere Community Centre	£6,418
Harehills Opportunity Shop	£6,300
Get Ready (Set4Success)	£3,975
Seacroft Cooking Skills	£3,670
Richmond Hill Elderly Action (RHEA)	£3,000

3. Consider the following proposal and approve where appropriate the amount of CRIS or Wellbeing Capital monies to be granted from each Ward:

Seacroft Methodist Chapel Refurbishment	£10,000
Haslewood Bins Solution Phase 2	£4,682.20

4. Consider the following projects proposals and approve, where appropriate, the amount of Youth Activity funding to be awarded:

Friday Night Activities	£3,000
Friday Night Project	£2,750
Lost & Found: Photographing Leeds	£2,620
MySelfie	£5,000
Something Old, Something New	£2,182.44
East Beats	£2,000
Hip Hop Lives	£2,612.50
Inner City Football	£2,710
Echo Youth Project	£2,395
Girls Talk	£3,007.20
Young People Forum	£1,500
A Taste of Life	£10,574
Fearnville Multi-sport and Swim Camp	£1,982.11
Media Skills Club	£3,426
Community Journalism	£2,060

## **8.0 Background documents**

- 8.1 None.

Funding / Spend Items	BURMANTOFTS AND RICHMOND HILL	GIPTON & HAREHILLS	KILLINGBECK & SEACROFT	Area Wide	Total
Balance b/f 2012-13	39,464.71	37,748.12	37,638.75	214.83	115,066.41
New Allocation for 2013-14	44,831.66	44,831.66	44,831.66	127,265.00	261,759.98
Investing in Young People Fund Allocation for 2013-14	5,690.00	5,690.00	5,690.00	17,090.00	34,160.00
Total available (incl b/f bal) 2013-14	89,986.37	88,269.78	88,160.41	144,569.83	410,986.39
Schemes Approved from 2012-13 budget to be spent in 2013-14	31,235.34	22,109.41	36,428.68	195.03	89,968.46
Amount of b/f budget available for new schemes 2013-14	58,751.03	66,160.37	51,731.73	144,374.80	321,017.93

2012-13 Schemes to be paid for in 2013-14	BURMANTOFTS AND RICHMOND HILL	GIPTON & HAREHILLS	KILLINGBECK & SEACROFT	Area Wide	Total
Alleygates - Lawrence Road	0.00	1,490.00	0.00		1,490.00
Dog Fouling signs for Seacroft x10	0.00	0.00	250.00		250.00
Lincoln Green Square Additional Litter Bins	700.00	0.00	0.00		700.00
Grit Bin Refil on Oakham Way	75.54	0.00	0.00		75.54
Rookwoods Covert Camera	1,000.00	0.00	0.00		1,000.00
New grit bin East Park Street Junction with Garton Terrace	168.38	0.00	0.00		168.38
New grit bin 40 Chariton Street	168.38	0.00	0.00		168.38
Spray Paint for Bin Stencils	23.94	0.00	0.00		23.94
Repair broken glass Thorn Walk Noticeboard	0.00	150.00	0.00		150.00
Installation of dog fouling signs x 10	0.00	100.00	0.00		100.00
Repair broken window notice board Moresdale Lane	0.00	0.00	150.00		150.00
Installation of dog fouling signs x 10	0.00	0.00	100.00		100.00
Community Engagement	0.00	0.00	0.00	16.30	16.30
Community Engagement	0.00	0.00	0.00	10.98	10.98
Community Engagement	0.00	0.00	0.00	9.80	9.80
Community Engagement	0.00	0.00	0.00	4.95	4.95
Repair to Nowell Mount Community Centre Noticeboard	0.00	0.00	0.00	150.00	150.00
Red Ribbon for BRH Rookwood Event	0.00	0.00	0.00	3.00	3.00
Cross Green Noticeboards (Refund to ENEH for cancelled scheme)	1,410.00	0.00	0.00		1,410.00
Youth Service / Tradex Sports Project	0.00	2,460.00	0.00		2,460.00
South Gipton Community Centre Furniture	0.00	343.75	0.00		343.75
Body and Soul Project	0.00	0.00	6,958.00		6,958.00
Apprenticeship - Area Support Team	2,500.00	2,500.00	2,500.00		7,500.00
Saxton Gardens Traffic Regulation Order (£3,000 approved + income)	6,000.00	0.00	0.00		6,000.00
Beechwood Mushroom Bollards	0.00	0.00	840.00		840.00
Pigeon Cote Road Seacroft	0.00	0.00	5,000.00		5,000.00
Burmantofts Community Gala 2013	3,500.00	0.00	0.00		3,500.00
Lincoln Green IT Suite (additional funding)	1,120.44	0.00	0.00		1,120.44
Multi Sports Training	3,150.00	0.00	0.00		3,150.00
Blossom Hill Domestic Violence	589.66	589.66	589.68		1,769.00
Harehills Child Sexual Exploitation Worker	0.00	2,311.00	0.00		2,311.00
Opportunities Inspiring Learning	0.00	0.00	5,000.00		5,000.00
Seacroft & Manston Cluster Gymnastic Provision	0.00	0.00	5,041.00		5,041.00
Work Plan Club	0.00	12,165.00	0.00		12,165.00
Farm Road Dropped Kerb	0.00	0.00	10,000.00		10,000.00
Holistic Health	2,329.00	0.00	0.00		2,329.00
Ebor Gardens IT Suite	7,500.00	0.00	0.00		7,500.00
Burmantofts & Richmond Hill Summer Activities	1,000.00	0.00	0.00		1,000.00
<b>Total of schemes approved in 2012-13</b>	<b>31,235.34</b>	<b>22,109.41</b>	<b>36,428.68</b>	<b>195.03</b>	<b>89,968.46</b>

Approved 2013-14 Schemes	BURMANTOFTS AND RICHMOND HILL	GIPTON & HAREHILLS	KILLINGBECK & SEACROFT	Area Wide	Total
Tasking	9,000.00	9,000.00	6,000.00		24,000.00
Small Grants	2,000.00	5,000.00	4,205.00		11,205.00
Investing in Young People Fund				17,090.00	17,090.00
Community Engagement				2,000.00	2,000.00
Neighbourhood Manager Posts	0.00	0.00	0.00	68,181.00	68,181.00
NM Phones (from 12/13 underspend)	0.00	0.00	0.00	1,084.00	1,084.00
Environmental Action Team	0.00	0.00	0.00	40,000.00	40,000.00
Work Plan Club	0.00	0.00	12,165.00	0.00	12,165.00
Youth Service / Tradex Sports Project	0.00	3,750.00	0.00	0.00	3,750.00
Summer Holiday Sports Programme 2013	10,000.00	10,000.00	9,633.00	0.00	29,633.00
Inner East CCTV	0.00	0.00	0.00	15,000.00	15,000.00
Seacroft Galas 2013	0.00	0.00	0.00	1,000.00	1,000.00
Burmantofts & Richmond Hill Litter Bins	1,660.50	0.00	0.00	0.00	1,660.50
Haselwood Dene Underpass	3,619.23	0.00	0.00	0.00	3,619.23
Lark in the Park 2013	1,000.00	0.00	0.00	0.00	1,000.00
Pigeon Cote Road	0.00	0.00	2,500.00	0.00	2,500.00
Off Road Motor Cycles	833.33	833.33	0.00	0.00	1,666.66
Gipton Gala 2013	0.00	1,000.00	0.00	0.00	1,000.00
AL - KHIDMAT	0.00	2,500.00	0.00	0.00	2,500.00
Ebor Gardens IT Suite (additional funding)	3,691.00	0.00	0.00	0.00	3,691.00
Rigtons & Haselwoods Parking Solutions	7,500.00	0.00	0.00	0.00	7,500.00
Shantona Womens Centre	0.00	3,168.00	0.00	0.00	3,168.00
Additional litter bins for BRH	922.50	0.00	0.00	0.00	922.50
Painting of Lincoln Green Shutters	1,182.00	0.00	0.00	0.00	1,182.00
BRH Neighbourhood News	1,000.00	0.00	0.00	0.00	1,000.00
2 Way Street - Youth Volunteering Project	2,000.00	0.00	0.00	0.00	2,000.00
Zest School Holiday Fun	1,720.00	0.00	0.00	0.00	1,720.00
Zest Bowls Group	900.00	0.00	0.00	0.00	900.00
Highways Grange Farm 20 MPH zone	0.00	0.00	2,700.00	0.00	2,700.00
Harehills Bonfire Activities	0.00	1,268.00	0.00	0.00	1,268.00
Radio Asian Fever	0.00	5,000.00	0.00	0.00	5,000.00
Oatlands Fence	0.00	2,900.00	0.00	0.00	2,900.00
<b>Total of schemes approved in 2013-14</b>	<b>47,028.56</b>	<b>44,419.33</b>	<b>37,203.00</b>	<b>144,355.00</b>	<b>273,005.89</b>

Grand Total Projected Spend 2013-14 (incl b/f schemes)	78,263.90	66,528.74	73,631.68	144,550.03	362,974.35
Total Budget Available for 2013-14 (incl b/f Bal)	89,986.37	88,269.78	88,160.41	144,569.83	410,986.39
Remaining Budget Unallocated	11,722.47	21,741.04	14,528.73	19.80	48,012.04

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**Inner East Area Committee 2013-14  
Wellbeing Small Grants**

**Appendix B**

<b>Project Name</b>	<b>Organisation</b>	<b>Amount approved</b>	<b>Project Summary</b>
Swimming Pilot	Change4Life	£240 – B&RH	This project delivered a pilot swimming scheme at Fearnville Leisure Centre to try and encourage more inactive families across the Richmond Hill area to access some swimming provision at their local leisure centre.
Leeds Gathering 2013	Irish Arts Foundation	£500 – Split between BRH & G&H	The aim of this project was to: (a) to introduce and actively encourage the understanding, playing, listening, and celebration of traditional Irish music, arts and Irish cultural heritage amongst the wider community (b) to incubate a sense of awareness, ownership, pride and personal empowerment among Irish people in their own artistic and cultural heritage and, in so doing, to go some way towards attempting to offset older Irish peoples internalisation of anti-Irish racism, discrimination and oppression
Family Fun Day Out	Kentmere Children's Centre	£400 – K&S	The aim of this project was to offer families a fun activity day that promotes positive interaction between parent/carers and children. Low cost activities were provided to offer suggestions of activities that could be reproduced in the home.
Mums the Word	Mums the Word/Connexions	£500 – K&S	Mums the word meets once every three weeks at Crossgates Manston Childrens Centre. Mums the word is a group made up of young people who are teen parents or pregnant. The group is run in partnership between igen Connexions TIAG, Childrens centre staff and Youth Service. The group is designed to provide a safe meeting space for peer interaction and informal education around parenting skills and advice and information. The group invites speakers from organisations to encourage interaction with services and opportunities for engaging in education, training and employment. The group has utilised a wide skill base from all workers to provide fun activities which will encourage good parenting and home skills.
Visit to Holocaust Museum	Council of Christians and	£250 – K&S	The aim of the project is assist teaching staff of the David Young Academy Community

	Jews, Leeds Branch		Academy (DYCA) to promote inter-racial harmony and demonstrate the consequences of not doing so. The Group, including 40 students from the David Young Community Academy, will visit the Holocaust Centre at Laxton, Newark and this will be a full day's event. Guides will be provided at no additional cost.
Family Fun Day	Gipton Children's Centre	£384 – G&H	The Children Centre currently run a group with learning partnerships who are helping the adults of the group to gain new skills to make small steps to gain employment. The group are gaining confidence looking at interview skills and devising CVs. The group have organised an end of term trip to a theme park. None of the group or their children has ever experienced a day at the theme park. Learning partnerships are funding the entry fee and the Area Committee is contributing towards the transport costs.
Summer Camp	Cross Gates Youth Opportunities	£500 – K&S	Cross Gates Youth Opportunities run an annual Summer Camp for Year 6 pupils from the Killingbeck & Seacroft area. The summer camp was held in Scargill House (near to Kettlewell/Skipton). The programme is especially geared to help young people prepare for the big move from junior school to high school.  As part of this project CGYO, in conjunction with the Heateachers of the schools involved, identified 12 children from financially-challenged families to attend the summer camp from 29 July to 1 August 2013. GCYO also identified three young adults to attend the camp - who will be given the opportunity to better their skills of working with young people - but who are not currently in employment so are unable to contribute towards the cost of the trip.
Crossgates Festive Lights	Leeds City Council	£555 – K&S	To part fund, with South Area Support Team, Christmas festive motif lights on Station Road (Library side of the road) in Crossgates.
Nowell Mount Community Event	Leeds City Council Youth Service	£500 – B&RH	The Youth Service delivered a one off event at Nowell Mount Community Centre for young people and families in the area.  The event took the form of a family fun day which involved a bbq, refreshments and a variety of fun activities for young people and



			families to get involved in.
Harehills Stoptober Event	Harehills Smoking Reduction Group	£500 – G&H	<p>This event is part of a programme of work being planned by the Harehills Smoking Reduction Group.</p> <p>A group of statutory and non-statutory organisations delivering services in the Harehills area of Leeds have formed a Smoking Cessation group to raise awareness of the dangers to health from the inhalation both first and second hand by inhaling nicotine and other harmful chemicals and chewing tobacco.</p> <p>The group also intend to inform and educate participants in the support available to enable them to quit smoking and make their environments smoke free and healthier for them and their families.</p>
World Poetry and Indian Music Festival	Saudha, Society Of poetry and Indian Music	£125 – BRH & £250 – G&H	<p>A two-day-long festival was held on 14th &amp; 15th of September 2013. The World Poetry and Indian Classical Music Festival featured (<a href="http://www.worldpoetryandindianclassicalmusicfestival.com/">http://www.worldpoetryandindianclassicalmusicfestival.com/</a>)</p> <p>brief talks on the crises in connectivity of Classical Music, contemporary poetry sessions by local Bengali, Persian, Arabic, Urdu, Hindi and Somali young poets predominately from Burmontofts, Fearnville, Gipton, Harehills, Chapeltown (poems are in original and also in translated form to English)) as well as English writing contemporary poets. After the poetry sessions, world-class concerts showcased the leading interpreters of Indian classical music</p>
Community Litter Picking	Bankside Primary School	£420 – G&H	<p>The School Council had expressed concerns about the environmental conditions, particularly litter in their neighbourhood. A joint project was co-ordinated by the School, Community Organiser and Leeds City Council Environment Action Team, whereby children were given a presentation of the working of the environment action team, and how the road sweepers work. They also carried out a community litter pick around the entrance to the school and collected over 50 bags of rubbish. The immediate improvement around the area of the school was clear to see.</p>

			<p>The school and school council want to extend this project on community responsibility and environment in to next year and give all children the opportunity to take part in community clean up days, to create a nicer environment in the local area but also teach children about environmental issues and community responsibility. This message can then be communicated to the wider family through the children at home.</p> <p>Equipment is required to keep the project running. The pilot was operated by borrowing equipment from other organisations, in order to run regular projects litter picking and vests are needed.</p>
Stoney Rock Christmas Lunch	Stoney Rock Court Residents Association	£400 – B&RH	<p>The Stoney Rock Court Residents Association will provide a three course Christmas lunch for residents of Stoney Rock Court Sheltered housing scheme. This will reduce social isolation over the festive period. The group plan to hold the lunch on the 10<sup>th</sup> December 2013.</p> <p>Alongside the three course dinner an artist perform.</p>

Burmantofts & Richmond Hill Tasking		Actual Spend	Committed	Ear 13-14	Total	Remaining
	Skips	1,890.00	-	370.00		
BRH 01	Burmantofts Welcome Stone		175.00			
BRH 02	Maintain Flowerbeds in Burmantofts		1,411.48			
BRH 03	Crime Prevention Session					
BRH 04	Operation Champion Supplies	13.30				
BRH 05	Land Registry Searches	65.00				
BRH 06	Cable ties for BRH Posters			5.00		
BRH 07	Shannon Street Cut Back of Vegetation	700.00				
BRH 08	3 x Flower bed signs			210.00		
BRH 09	Distraction Burglary Events Venues	60.00				
BRH 10	Hazelwood Bin Solution phase 2			1,000.00		
BRH 11	Target Hardening			300.00		
BRH 12	A3 DPPO Signage			480.00		
<b>9,000.00</b>		<b>2,728.30</b>	<b>1,216.48</b>	<b>1,995.00</b>	<b>5,939.78</b>	<b>3,060.22</b>

Burmantofts & Richmond Hill - Tasking (Skips Breakdown)		Actual Spend	Goods Rec'd	Ear 13-14	Total	Remaining
	04/04/13 15 Buller Close	150.00				
	25/04/13 18 Torre Close			150.00		
	09/05/13 18 Torre Close	150.00				
	23/05/13 Snake Lane Pitches x 2	260.00				
	16/05/13 6 Torre Close	150.00				
	10/07/13 Nowell Place/Street Junction x 3	450.00				
	16/07/13 Lincoln Green Mosque and Education Centre	150.00				
	23/07/13 12 Rigton Lawn	150.00				
	01/08/13 Cromwell Mews, Rear of Lincoln Green CC	130.00				
	06/09/13 24 Compton Road	150.00				
	06/09/13 90 Compton Road	150.00				
	16/10/13 Ebor Gardens Community Centre		130.00			
	16/10/13 Ebor Gardens Community Centre - extra skip		78.00			
<b>2,500.00</b>		<b>1,890.00</b>	<b>208.00</b>	<b>150.00</b>	<b>2,248.00</b>	<b>252.00</b>

Gipton Tasking		Actual Spend	Committed	Ear 13-14	Total	Remaining
	Skips	-	1,000.00			
<b>4,500.00</b>		<b>-</b>	<b>1,000.00</b>	<b>-</b>	<b>1,000.00</b>	<b>3,500.00</b>

Gipton - Tasking (Skips Breakdown)		Actual Spend	Goods Rec'd	Ear 13-14	Total	Remaining
	08/08/13 10x skips for Operation Champion on 08.08.13			1,480.00		
<b>1,000.00</b>		<b>-</b>	<b>-</b>	<b>1,480.00</b>	<b>1,480.00</b>	<b>- 480.00</b>

Harehills - Tasking		Actual Spend	Committed	Ear 13-14	Total	Remaining
	Skips	280.00	420.00			
H 01	Hawkshead CCTV Camera		100.00			
H 02	New Litter Bin - Roundhay Road	330.00				
H 03	Trolley Coin Keyring (agreed 11/12 but not on sheet)	174.00				
H 04	Distraction Burglary Event July 13 (Feeling Good Theatre Co)	60.00				
H 05	Solon Order (11/12) - sirens, pens and bag clips	340.50				
H 06	New Litter Bin - Roundhay Road			330.00		
H 07	Metal DPPO Sign Bexley Grove/Harehills Road		60.00			
<b>4,500.00</b>		<b>1,184.50</b>	<b>580.00</b>	<b>330.00</b>	<b>2,094.50</b>	<b>2,405.50</b>

Harehills - Tasking (Skips Breakdown)		Actual Spend	Goods Rec'd	Ear 13-14	Total	Remaining
	05/06/13 4 Ashley Avenue	150.00				
	14/06/13 Hovingham Allotments	130.00				
<b>1,000.00</b>		<b>280.00</b>	<b>-</b>	<b>-</b>	<b>280.00</b>	<b>720.00</b>

Killingbeck & Seacroft - Tasking		Actual Spend	Committed	Ear 13-14	Total	Remaining
	Skips	260.00	1,740.00			
K&S 01	St James Church Ginnel - remove trees & fence	695.00				
K&S 02	Kentmere Avenue - install mushroom bollards					
K&S 03	Shoes Initiative (Barratt Shoes)			250.00		
K&S 04	Beechwood WMC Improvements	1,250.00				
K&S 05	IE.13.14.LG - Off Road Motorcycles (£2.5k total from LG)		833.00			
K&S 06	The Rein - electrics for installation of covert camera		302.50			
K&S 07	Erect 3m high mesh fencing 11 Foxwood Close			300.00		
<b>6,000.00</b>		<b>2,205.00</b>	<b>2,875.50</b>	<b>550.00</b>	<b>5,630.50</b>	<b>369.50</b>

<b>Killingbeck &amp; Seacroft - Tasking (Skips Breakdown)</b>	<b>Actual Spend</b>	<b>Goods Rec'd</b>	<b>Ear 13-14</b>	<b>Total</b>	<b>Remaining</b>
27/08/13 1 Thornfield Way	130.00				
27/08/13 2 Thornfield Way	130.00				
02/11/13 Oakwood Lane Allotment, Fearnville Rd, LS8 3GA			130.00		
<b>2,000.00</b>	<b>260.00</b>	<b>-</b>	<b>130.00</b>	<b>390.00</b>	<b>1,610.00</b>

ACTIVITY	VENUE	WARD	HOW MANY SESSIONS DELIVERED	AMOUNT FUNDED	HOW MANY ATTENDED	AGE	EVALUATION	REQUESTED ACTIVITIES
Street Work Soccer Camps	Ebor Gardens	B&RH	8	£1,920	38	7-25	21 young people (all 38 were from various ethnic backgrounds, both male and female) attend 4 or more sessions. Feedback was excellent with requests for project to be run on a regular basis from both young people and parent/carers	
Street Work Soccer Camps	Gipton/Green Space Wykebeck Primary School	G&HH	8	£1,920	36	7-25	27 young people (all 36 were from various ethnic backgrounds, both male and female) attended 4 or more sessions. Feedback from parents and young people was excellent with all enjoying the activity	
Zest Fun Day in Burmantofts	Burmantofts Green Space	B&RH	4	£1,275.25	134	2-8	33 Adults and 101 Children attended over the 4 days. 18 families attended 2 or more sessions. Feedback was excellent from parents and young people.	
Ice Pop Media Club - LifeForce	Lincoln Green Community Centre and Nowell Mount Community Centre	B&RH	7	£1,850	49	8-13	33 young people over 5 days (Mon - Fri) attended the sessions at Nowell Mount Community with 14 children attending more than 3 sessions. 16 young people attend the sessions at Lincoln Green Community Centre over 2 days with 7 attending both sessions. Feedback from young people was excellent.	Football, Pool, graffiti, dance, outdoor activities, art, street dance, swimming, junior cookery, gymnastics
5-8 Year Old Multi Sports	Kentmere Community Centre and St. Richard's Church Hall	K&S	6	£800	13	5-10	9 young people, aged 5 - 10 years old, attended all 4 days at St. Richard's Church Hall. 8 young people attended the Kentmere Community Centre 2 day sessions 4 of these young people also attend the St. Richard's sessions. Facilities at both venues were ideal for sessions	
5-8 Year Old Multi Sports	Church of Epiphany	G&HH	8	£800	45	4-10	23 young people attended the first 4 days with 11 attending all 4 days. 22 attended the second week with 19 attending all 4 days. Feedback from young people was excellent and the venue was ideal for running the project.	Music, gym, football, kick boxing, more games, dancing & singing, basketball, more sports, golf, tennis, rugby, swimming, cricket, rounders
Sport & Swimming Camp Gipton - LCC Sport and Active Lifestyles	Fearnville Leisure Centre	G&HH	12	£3,722.06	117	8-12	45 places were available each day and the place were filled on each day. The activity attracted 117 different young people on one are more of the 12 days. Most young people found out about the activity through school with others finding out through Breeze booklet and Fearnville Leisure Centre. The feedback from young people was very good with them enjoying and would the archery, roller skating, dance and skipping and they would attend again.	
	ELFM						There were 37 young people attended 4 short courses relating to writing on air (10 young people), be a radio journalist (12 young people), making a music video (8 young people) and music jam time (7 young people). 2 session of 2.5 hours per course was delivered. More young people had expressed an interest to attend but were on family holidays at the times of the sessions. From the 20 young people that signed in 8 were from LS14. Other postcodes were LS16, LS17, LS8, LS9, LS11, LS7, LS25 and LS17. From attending the courses young people gained in confidence, knowledge and experience. Feedback from the young people was good, they had enjoyed the courses and having the chance to perform on live radio.	
iMedia - Heads Together UK	Advocacy UK	K&S B&RH		£4,000 £2,700		12-19 ALL		

Up Our Street Harehills - Better Leeds Communities	Banstead Park	G&HH	6	£888	44	2-13	Up to 44 young people attended per session over the 6 sessions (1 session per week). Parents also attended on some sessions and stayed for the session, joining in with the activities. There was a good mix of ethnicity - Bangladeshi, Pakistani, African, WB Caribbean, WB, Caribbean, Kashmiri Pakistani, Gypsy Roma. Young people said that they enjoyed being outside and undertook activities that they had not done before including den building, mud play, tyre swing, making castles and forts, arts and crafts	
Summer Programme BURMANTOFTS - Community Unity	Community Unity	B&RH	6	£3,800	72 + 16 volunteers - total 88	5-10	The playscheme was fully booked every week, with 24 children each week from the local community. There were also 16 young people who volunteered across the 6 playscheme sessions. From the feedback sheets the average enjoyment of the sessions was 4.75 out of 5. Feed back from parents and carers was overwhelming positive with many wishing that their children could have been involved in more sessions.	More playschemes
Get Together Group - GIPSIL	GIPSIL	K&S	22	£1,974	29	ALL	29 young people attended over the 8 sessions - 21 young people and 8 older people (15 females and 6 males). The project worked with targeted families in Gipton. The project provided healthy eating and cooking on a budget sessions, art and craft sessions and encouraging people to attend local free attractions. Many families asked if the session would be continuing, especially the cooking (GIPSIL is currently exploring funding options to continue this). The project also received referrals from the Family Intervention Team, the Job Opportunity Shop and Social Services.	
Hip Hop Won't Stop HH Invisible Circle	Ashton Park	G&HH	5	£3,238.37	500	8-25	All days were heavily attended with approximately 80-100 young people attending each day. Young people highly enjoyed the activities provided and said that they would like to attend more activities if there were provided.	
ACE Multi Sports BRH Health for All	Ebor Gardens Community Centre and Newbourne Methodist Church	B&RH	8	£800	200	5-8	All young people enjoyed the sessions and said that they would attend again if the provision was provided again. 15 young people attended per session at Ebor Gardens but the numbers were not so high (10) at the Newbourne Church despite handing out flyers in schools. Young people came from LS8+9 postcodes. Some young people have now started to attend the ACE community club.	Rugby, flight simulator, football, swimming, tennis, cooking, rounders, cricket, construction, netball, singing, drawing, pirates
ACE Multi Sports Seacroft Health for All		K&S	8	£800	72	5-8	Numbers were low, with 9 young people per day. Although the numbers were not high, the young people that did attend were challenging. Once the young people understood the rules and what was acceptable they then took part fully and enjoyed the activities.	Cricket, football, rugby, art
ACE Multi Sports Gipton Health for All	Church of Epiphany	G&HH	10	£800	190	5-8	The project was a huge success with the young people having a great time and some have signed up to the Wednesday Community Club. The venue was ideal for the project.	Music, gym, football, more games, dance, rugby, singing, go to the park, golf, tennis, swimming, basketball, swimming
Fresh Air Fun BRH - Leeds Play Network	Nowell Mount and Raincliffe Rec.	B&RH	10	£3,650	171	4-13	171 young people and 37 parents attended over the 10 sessions (most days attracted between 23-33 young people and 3-8 parents). Raincliffe Recreation Ground was a great site as it was very visual and attracted passing young people to join in with activities. Feedback from parents and young people was very good with 1 parent expressing an interest in volunteering opportunities. Young people stated that some of the activities they had not done before - den building, puppet making, obstacle course.	More session like this one, bouncy castle, face painting

Outdoor Fun HH	Banstead Park	G&HH	4	£1,180	45	5-13	Over the 4 days 19, 9, 6, 11 young people attended along with 1 parent. Although there were language difficulties it did not prevent the young people joining in the activities - den building, painting, crafts, tennis, cricket, rope swings, water play and other activities. The young people said that they really enjoyed the sessions as they cannot do them at home and liked being outside. They said that they would have liked to attend even more sessions. Most children came from the Harehills area with the exception of 2 from Burmantofts & Richmond Hill	
Summer Activities - Gipton Together	Henry Barran Centre	G&HH	96	£4,000	82	5-13	Young people highly enjoyed the sessions, some undertaking activities of this type for the first time. Some young people have now joined Gipton Together and are attending activities. The number of young people attending was ideal.	
Summer Sports Programme BRH - Sport & Active Lifestyles LCC	Various Venues around BRH	B&RH	10	£1,458.40	39	8-18	Young people attending individual sessions was between 5-7. The overall evaluation of the project was that the attendance of young people was very disappointing. The uptake of young people attending the multi sports sessions and the young leaders awards, due to very low attendance, sessions had to be cancelled. Despite walking around estates to promote the activities, numbers remained low. One of the reasons why the numbers may have been low for the activities over summer maybe because the Youth Service, who usually support the activities, were delivering the National Citizen Scheme (NCS) over summer and young people who the Youth Services usually signpost to the activities have been on the accessing the NCS. The activities were publicised in the Burmantofts and Richmond Hill extended services booklet, on the Breeze Culture website, posters and flyers were e-mailed to local community groups in the area, local sports clubs were contacted (East Leeds Rugby Club and East Leeds Cricket Club) in the area to promote the leadership awards and also sent e-mails to the local high schools in the area (Mount St. Mary's and Co-Op academy) to inform all the young people who live in the ward.	
Multi Sports Activities HH - LCC Sport and Active Lifestyles	Ashton Park and Banstead Park	G&HH	12	£775.20	100	8-13	The sessions were attended by different ethnic groups including Roman Gypsies, Czech Republic, Polish, Pakistani, Indian, White British, Black Caribbean African. High numbers attended the junior afternoon sessions in both parks. Numbers were lower in Ashton Park on an evening for the senior sessions. Most young people found out about the session in the Breeze booklet and website. Feedback from young people was very good with all that attended enjoying the sports.	

Youth Bike Project	Oil Project, Seacroft	K&S	4	£4,000	24	20	A total of 24 young people (23 from LS14 and 1 from LS17) attend the project. The 4 separate groups of young people designed and built bikes to a theme. The young people showed their commitment to by attending regularly and the results were extremely good. The young people asked for further sessions and were keen to know what else was available at the project that they could access. Young people found out about the project through word of mouth and the Breeze booklet. One young person displayed his commitment to the project by coming all the way from LS17 every day for a week to attend the project. All the young people enjoyed and learnt from their experience at O.I.L and will be invited back to join the Go Kart sessions once they are up a running.	
Seacroft Seaside	Manston Park	K&S	1	£1,117	300 families	2-65	Over 300 people attended the activity and participated in workshops. Families were sign posted to other activities and free activities at Fearnville Leisure Centre. The families were shown how to cook and shop healthily on a low budget. Feedback was that the event was highly enjoyed and that this type of activity was essential for families. A group of residents expressed an interest in setting up a board to run and deliver an event in Manston Park. Most families came from LS14 and LS15 post codes. Other post codes were LS25, LS11, LS13, LS7, LS8, LS9, WF10, LS12	
Youth and Shantona Summer Project	Shantona Womens Centre	G&HH	5	£1000 (£2.00 split with INE)	97 girls	10-18	97 young people (girls) attended the 5 session held over 5 days. The sessions brought girls from different ethnic backgrounds and schools together through participating in activities such as dancing, beauty and cookery sessions. Although the session ended at 6pm the girls often stayed behind to reflect on what they had learnt and achieved that day. Some of the girls have since returned to the centre to join in other activities. The sessions were very successful with all the girls enjoying their time attending the sessions. A lot of the girls had requested (on the feedback sheet) more cookery as an activity they would like to be offered.	Trips, cookery, theme park, beauty, creativity, stories, cinema, bowling



**Report of ENE Area Leader**

**Report to Inner East Area Committee**

**Date: 5<sup>th</sup> December 2013**

**Subject: Area Update Report**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report provides members of the Inner East Area Committee with updates from its five Sub Groups and has minutes attached.
2. This report provides further updates as to the on-going work of the Inner East Area Committee, East North East Area Support Team and partners.

**Recommendations**

1. That members of the Inner East Area Committee note the contents of the report and make comment where appropriate.
2. That members of the Inner East Area Committee agree for the Children and Young People's Sub Group to be the forum to progress discussions around the Youth Service's emerging Service Level Area Agreement (SLA).

## **1 Purpose of this report**

- 1.1 To provide an overview of the work being carried out by the Inner East Area Committee Sub Groups to help address the Area Committee's agreed priorities.
- 1.2 To provide members with an overview of the work being carried out by the East North East Area Support Team to help address the Area Committee's agreed priorities.

## **2 Sub Groups**

- 2.1 At its meeting in June 2012 the Inner East Area Committee agreed to establish number of sub groups to make recommendations for progress against key headings in the Area Committee Business Plan.
- 2.2 At its meeting in June 2013, the membership of these sub groups was renewed by the Inner East Area Committee with the agreement that they meet six times a year coinciding with the Area Committee cycle. The headings below contain updates on the work carried out by these sub groups.
- 2.3 On 3<sup>rd</sup> September 2013, the Inner East Area Committee agreed to establish a fifth sub group to engage with issues relating to Children and Young People and specifically the allocation of the newly delegated Youth Activity Fund.
- 2.4 Health & Wellbeing Sub Group  
The Health and Wellbeing Sub Group met on 28<sup>th</sup> October and discussed issues relating to childhood obesity, niche tobacco, diabetes, alcohol misuse and mental health. Minutes are attached in full at **Appendix A**.
- 2.5 Planning Sub Group  
The Planning Sub Group met on 12<sup>th</sup> November and discussed issues relating to East Leeds Transport Strategy. Minutes are attached in full at **Appendix B**.
- 2.6 Communities Centres Working Group  
The Community Centres Working Group last met on 27<sup>th</sup> June 2013 and is scheduled to meet again in the New Year. Time and date to be advised.
- 2.7 Environmental Sub Group  
The Environmental Sub Group met on 10<sup>th</sup> October and discussed issues relating to the new 'One Environmental Service', EIZs and refuse. The minutes of this meeting are attached in full at **Appendix C**.
- 2.8 Children & Young People's Sub Group  
The Children & Young People's Sub Group met on 31<sup>st</sup> October and discussed issues relating to newly delegated Youth Activity Fund. The minutes of this meeting are attached in full at **Appendix D**.

## **3 Priority Neighbourhoods**

- 3.1 Burmantofts & Richmond Hill

- 3.1.1 Phases one and two of the Darker Nights initiative is now complete. Over 500 properties have been visited as part of this crime reduction initiative to encourage local people to leave their lights on when out and keep their doors and windows locked. A range of crime prevention materials were also given to local residents including timer switches and tremble alarms. The activity was co-ordinated by Safer Leeds, ENE Area Support and BRH Neighbourhood Policing Team, with assistance from Housing Leeds, LCC Private Rented Sector Team, Leeds Anti-Social Behaviour Team and West Yorkshire Fire & Rescue Service. A phase three of the initiative will commence in January.
- 3.1.2 On Tuesday 5<sup>th</sup> November, the Police & Crime Commissioner made a trip to Lincoln Green Community Café as part of his visit to Leeds. The PCC had the opportunity to speak to a number of local people and local business owners about their community safety priorities. Ward Councillors also highlighted the range of partnership work underway across the Ward to address local resident's crime concerns.
- 3.1.3 An employability meeting focussing on Burmantofts & Richmond Hill was held with a number of partners around worklessness on 18th November. The meeting was chaired by Councillor Grahame in his capacity as Inner East Area Committee Area Lead Member for Employment & Skills. Prior to the meeting, there was a detailed exercise carried out to map all the support/current initiatives on offer to support people back into employment. One of the key activities which Ward Members are keen to see happen following this meeting is better promotion of support that is on offer for local residents.
- 3.1.4 A number of activities and events took place on the week commencing 25th November around NEET:
- A Make a Winning Application Workshop ran from Ebor Gardens Community Centre on 25th November between 11am and 1pm. This helped support young people complete apprenticeship application forms and was led by the Leeds Apprenticeship Hub.
  - A NEET Sweep took place across the Ward led by Igen, involving a wide range of partners to gather further information about NEET not known and also increase awareness for NEETs about the support and opportunities available from services operating in the area.
  - A NEET event took place on Thursday 28th November between 3pm and 5pm at Ebor Gardens Community Centre. This was a stall type event with a wide range of support agencies present.
- 3.1.5 Planning for the 2014 Burmantofts Gala is well underway. Three out of four roles for the resident led committee have been appointed to. A detailed action plan has been developed and a programme of activities and entertainment are already being planned. The gala is due to take place on Saturday 28<sup>th</sup> June between 12pm and 3pm.
- 3.2 Gipton
- 3.2.1 The Neighbourhood Manager for Gipton is working with partners to deliver a "A Get Ready – Set 4 Success" project to help young people aged between 16 – 24 get

ready for employment and create a successful C.V in order to help gain employment, training or an apprenticeship.

- 3.2.2 Gipton Opportunity shop continues to be a success, attracting more people to the sessions to help develop employment opportunities.
- 3.2.3 In October, GIPSIL hosted the launch of the Dole Animators film 'All In It Together'. This short film was on the subject of the welfare reform agenda and was created by benefit claimants in Leeds, including GIPSIL service users.
- 3.2.4 Two very successful football sessions are now in operation in the multi-use games area (MUGA) situated at The Dame Fanny Waterman Centre. Both sessions attract over thirty young people.
- 3.2.5 Talks are underway with Children's Services to increase the provision for two year olds in the area, using existing community facilities.
- 3.2.6 Partners are developing a "Tour De Gipton" bicycle event for the community to celebrate and build upon the Tour De France legacy.
- 3.2.7 A package of support has been offered to victims of burglary in Gipton, including community reassurance visits.

### 3.3 Harehills

- 3.3.1 Harehills Bonfire night programme ran for three nights over the Bonfire period and attracted large numbers of young people. The programme was organised to help prevent young people in the area from engaging in anti-social behaviour. On Saturday 2<sup>nd</sup> November approximately 60 young people attended Harehills Youth Hub to take part in FIFA and pool tournaments. Monday 4<sup>th</sup> November over 100 young people attended Ashton Park to participate in a roller disco. Tuesday 5<sup>th</sup> November over 70 young people again attended Ashton Park to take part in a football event and enjoy outdoor music.
- 3.3.2 Consultation is underway in relation to the Town and District Centre Scheme which will see £200,000 of capital investment in the Harehills Lane shopping area. The initial proposals include the creation of better parking space within the Bellbrookes Car Park, creation of a focal point to make the area more attractive to shoppers and making the area more pedestrian friendly.
- 3.3.3 On 18<sup>th</sup> November the first joint Harehills and Chapeltown Youth Forum took place. This meeting saw partners and voluntary sector agencies from both neighbourhoods come together to look at ways to improve joint working and improving outcomes for young people. This forum also ties in with the extension of the Chapeltown Gang prevention strategy into Harehills.

### 4.4 Seacroft

- 4.4.1 In partnership with Job centre Plus, partners are looking in depth at the reasons for entrenched unemployment within specific streets in Seacroft. It is hoped that this will give a broader understanding of the barriers to employment and identify the services required to break the cycle of unemployment.

- 4.4.2 After a break in delivery, the Friday Night project for young people is now back in operation and is attracting thirty five plus young people.
- 4.4.3 Seacroft Boot and Shoe market held its first event on 23rd November. The market had affordable markets stalls selling: food, bric- a-brac, recycled goods, children's toys and lots more.
- 4.4.4 A Winter Gala event is planned for 14th December 2013. The Gala has a varied programme of activities and entertainment
- 4.4.5 A free family Christmas event was held at St Richard's Church on 23rd November. The event had a father and mother Christmas, along with a package of entertainment for families.
- 4.4.6 Neighbourhood Planning is continuing to progress. The group leading on the plan have been successful in their bid for bespoke support from Localities to help and guide the community through the designation and consultation phases of the process.

#### **4 Children and Young People update**

- 4.1 The Children and Young People's Sub Group met on 31<sup>st</sup> October. At this meeting a process was discussed for the spending of the remaining Youth Activity Fund allocation 2013/14. It was agreed to take the 15 applications received for this funding to the December Area Committee for approval following a series of Ward Member meetings for this specific purpose.
- 4.2 As part of this approval process, officers from Children's Services canvassed young people on the applications received. The results of this feedback were presented to Elected Members at their Ward Member meetings.
- 4.3 Future meetings of the Children and Young People's Sub Group will seek to address the spending of the Youth Activity Fund allocation for 2014/15, which in turn, will be reported back to the Inner East Area Committee for final approval.
- 4.4 Area Support Teams are further working with colleagues in the Youth Offer Team to support the development of the 2014/15 Youth Service Delegation.
- 4.5 Following an initial meeting in November, officers are planning a series of Area Committee based workshops in the Members Lounge at Civic Hall to provide information to Members on current youth services provision, provide an opportunity for Members to influence the development of the Service Level Agreement and have their say on how the delegation will work in practice. These workshops will be held in January 2014 with a report on the Youth Service Delegation and the SLA being presented at the March round of Area Committees for approval.
- 4.6 Moving forward, it is recommended that the Children and Young People's Sub Group be the forum with which to monitor the effectiveness of the SLA.

#### **5 Employment and Skills update**

- 5.1 At the October Area Committee, Members received an update on Employment and Skills provision city-wide and within Inner East. In response, it was agreed that further discussions would be held between the Area Support Team and the Employment Skills Service to identify areas where Inner East Area Committee Members could appropriately support the development and implementation of an action plan. These discussions will also involve the lead Member for Employment, Skills and Welfare.
- 5.2 Both reducing the number of young people within East North East (ENE) Leeds who are not in education, employment or education (NEET) as well as improving access to employment opportunities are a key priorities for the ENE Area Leadership Team and the three ENE Area Committees, particularly the Inner areas. It is pleasing to note that NEET figures are currently on a downward trend city-wide and this is reflected across the Inner East clusters. However, it is recognised that there is still considerable work to be done to improve local access and take-up of training and employment opportunities.
- 5.3 Significant partnership work is taking place across ENE, particularly within the priority neighbourhoods within Inner East. Some examples are referred to in the 'Priority Neighbourhoods' section of this report. It is suggested that there is now a need for a coherent strategy for Inner East to draw this work together and provide a framework for future developments. A number of key areas for improvement have been identified through partnership working and will be incorporated into the strategy, for example:
- Addressing low levels of digital access
  - Additional ESOL classes, given many are now operating at capacity
  - Challenging employers on overly stringent and demanding recruitment processes to ensure that opportunities are more accessible
  - Access to information about learning provision and employment opportunities, particularly the development of the Leeds Pathways website
  - Pre-apprenticeship and pre-employment support to enable people to compete effectively for available opportunities
  - Early information about major employment opportunities and the need for this to be cascaded to those organisations, including the voluntary sector, who are working directly with local residents to develop their skills
  - Expanding the provision of mentoring to ensure sustained engagement
  - Working more closely with the Work Programme providers to maximise clients' access to information about opportunities
  - Ensuring work in this area compliments the emerging anti-poverty strategy
- 5.4 Although resources to deliver any new initiatives are limited, new investment was announced on 14<sup>th</sup> November 2013 from a pot of government funding allocated to England's major cities to invest over the next three years, with the aim of helping more than 25,000 young people into jobs that will last. Within the Leeds City Region, £4.6 million (£1.2 million for Leeds) will be used to provide intensive, targeted wrap-around support for at risk and long term unemployed young people, an innovative pilot looking at the role that Employment Agencies can play in helping

young people into work and the creation of a new Young Ambassador Scheme to offer peer mentoring, support and advice to young people.

- 5.5 Members may be interested to note that the Business and Administration apprentice funded by Inner East Area Committee has almost completed the first part of her placement with Housing Leeds. Reports from both the apprentice and the employer have so far been very positive, with a range of experience being gained and evidence being gathered to complete her NVQ successfully. She is starting with the Area Support Team and Locality Team, on a split placement arrangement in early December. Police checks have been completed and she will move there in early March, before completing the Apprenticeship with Arcadia from June to August 2014. The Area Support Team is now focusing on publicising this success story to promote Apprenticeships within ENE and city-wide.

## **6 Corporate Considerations**

### **6.1 Consultation and Engagement**

- 6.1.1 An integral part of the work in the four priority neighbourhoods that make up the Inner East Area Committee is to ensure that local people are involved with and consulted on the activities taking place where they live. There are currently three Community Leadership Teams (CLTs) established and operational for Burmantofts & Richmond Hill, Gipton and Seacroft. A representative of each of these CLTs currently sits as co-optee on the Inner East Area Committee. Work is underway to form a CLT for Harehills.
- 6.1.2 The above mentioned collectives have been directly involved in setting the current priorities we are working towards as part of the Neighbourhood Improvement Plans, which in turn link into the Inner East Area Committee Business Plan and Community Charter priorities.

### **6.2 Equality and Diversity / Cohesion and Integration**

- 6.2.1 An equality screening document was completed as part of the development of; Neighbourhood Improvement Plans; 'Local Management Teams' which are a central function of the officer working groups; and Community Leadership Teams.

### **6.3 Council policies and City Priorities**

- 6.3.1 The priorities of the Inner East Area Committee Business Plan, Community Charter and Neighbourhood Improvement Plans directly link into the Council's 'Best City' priorities for Leeds, the City Priority Plan for 2011 – 2015 and the Vision for Leeds 2011 - 2030

### **6.4 Legal Implications, Access to Information and Call In**

- 6.4.1 There are no legal implications associated with this report.
- 6.4.2 There is no exempt or confidential information

6.4.3 In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Area Committees are not eligible for Call In

## **6.5 Risk Management**

6.5.1 There are no major risks associated with the content of this report.

## **7 Conclusions**

7.1 There are a number of actions on-going to achieve the Inner East Area Committees' priorities and fulfil its work programme - including the work of the four Sub Groups - but despite this, the Area Support Team recognises that there is still a significant amount of work to be done.

## **8 Recommendations**

8.1 That members of the Inner East Area Committee note the contents of the report and make comment where appropriate.

8.2 That Members of the Inner East Area Committee agree that the Children and Young People's Sub Group be the forum with which to monitor the effectiveness of Youth Service's SLA.

## **9 Background documents<sup>1</sup>**

9.1 None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.



# Minutes




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**INNER EAST HEALTH & WELLBEING SUB GROUP**  
**DATE/TIME: 28th October 2013, 10am, Reginald Centre**  
**CHAIR: Cllr Roger Harington**

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**Present:** Councillor Roger Harington (CRH), Liz Bailey (LB), Janet Smith (JS), Zaheda Noor (ZN), Andrew Birkbeck (AB)

**Apologies:** Councillor Ron Grahame, Cllr Vonnie Morgan, Louise Cresswell

ITEM DISCUSSED	ACTION
<b>1.00</b> <b><u>Minutes &amp; matters arising</u></b>	
<b>1.1</b> The minutes were approved as an accurate record.	
<b>1.2</b> <ul style="list-style-type: none"> <li>• JS said that the council's Health &amp; Safety team were distributing information packs to all known Shisha Bars in the city. CRH said that better links need to be made between licensing and the Health &amp; Safety team when an application for Shisha bar is approved.</li> <li>• Liz said that efforts were being made to secure further funding for the niche tobacco project and if successful, this could be a key focus</li> </ul>	<b>LB</b>
<b>2.00</b> <b><u>Area Profiles</u></b>	
<b>2.1</b> LB distributed the Area Profile for Inner East explaining the data sets highlighted in the three page report.	
<b>2.2</b> CRH asked if there were any trends relating to the Eastern European community in Gipton & Harehills. LB said that there was anecdotal reports of health issues relating to excessive drinking and smoking but nothing backed up by hard data.	
<b>3.00</b> <b><u>Health Tracker</u></b>	
<b>3.1</b> LB, JS and ZN presented a matrix of projects that their team is currently involved in the Inner East area. Members had agreed that this should be a working document to be regularly added to and updated for the group's reference.	<b>LB, JS, ZN</b>
<b>3.2</b> The matrix is attached as an appendix to these minutes for ease of reference.	
<b>4.00</b> <b><u>Any Other Business (A.O.B)</u></b>	
<b>4.1</b> LB raised the issue of the Inner East Area Committee not having a Fuel	<b>AB</b>

	Poverty Champion. AB said he would raise this with the Rory Barke, ENE Area Leader, and report back to the next meeting.	
<b>5.00</b>	<b><u>Time and Date of next Meeting</u></b>	
<b>5.1</b>	Monday 13 <sup>th</sup> January 2014 at 10am in the Reginald Centre (Small Meeting Room).	

### Health and Wellbeing Health Activity Inner East Leeds as of 18 October 2013

Action	Who's involved	Current position	Next steps/outcome
<p>Childhood Obesity</p> <p><b>Rationale</b> Priority within the H &amp;WB Strategy</p> <p>Health and Wellbeing Team approached to develop joint Health/Children's Services project in Seacroft/Manston cluster</p>	<p>Alison Cater (PH Specialist Children's Directorate) Janet Smith</p> <p>Feel Good Factor Liz Bailey Janet Smith Joanne Buck Mark Smith Alison Cater</p>	<p>Harehills Project has been running for some time. Model rolled out to Richmond Hill.</p> <p>Frontline staff training delivered at the Moyes Centre in October</p>	<p>Using learning from/rolling out /adapting model to Seacroft Manston Cluster &amp; other hotspots</p> <p>There is interest in additional future delivery.</p> <p>Considering follow up methods to ensure participants use training effectively</p>
<p>Reducing damage caused by smoking &amp; tobacco use</p> <p><b>Rationale</b> Priority within the H &amp;WB Strategy</p>	<p>Liz Bailey Janet Smith Babul Hussein Safina Sher</p> <p>Liz Bailey Claire Billingham Sally Hoy Karen Umpleby</p> <p>Liz Bailey Karen Haw (SSS Service) Vicky Walker (Respiratory Team)</p> <p>Janet Smith Vicky Walker</p>	<p>Niche tobacco project Harehills (Shisha and chewing tobacco)</p> <p>Young People's Smoking behaviour questionnaire Inner East Leeds</p> <p>COPD screening questionnaire through stop smoking service (Bellbrooke Surgery)</p> <p>Referral and follow up</p>	<p>Going well good engagement and coverage</p> <p>Enforcement task group first meeting 23<sup>rd</sup> October</p> <p>Evaluation report nearing completion. Discussion at Tobacco Control Group for continuation funding.</p> <p>Draft report written up. Comparing findings against other YPs work before drawing up plans to address issues</p> <p>Patients have now been identified and picking up with respiratory team to assist with spirometry and appropriate support</p> <p>Frontline worker/volunteer</p>

## Health and Wellbeing Health Activity Inner East Leeds as of 18 October 2013

Action	Who's involved	Current position	Next steps/outcome
Ensure local workplaces are modelling non-smoking behaviour (ENE H &WB Partnership priority)	Harehills Healthy Living Group	to preventative services via community Lung Health events  Stoptober event itself was quiet but awareness raising work done in schools around this. Evaluation meeting arranged to consider learning and how to take stop smoking work forward	training delivered, event delivery underway Oct/ Nov  Joint Harehills and Chapeltown Health Group first meeting took place and was well attended. Health needs data revisited. New objectives and action plan to be developed with partners.
	Louise Cresswell Burmantofts Health Improvement Partnership / RH HWB Partnership	Develop activity to address the impact of smoking /secondhand smoke  Health For All delivering Smoke Free Homes work in B and RH.	Developing action plan for 2013/14  Third sector agencies to support roll-out of stoptober campaign
	Feel Good Factor Zest Health for Life ELHFA Space 2 Louise Cresswell (contract mgr - LCC)	Third sector contracts include referral to stop smoking service	Review of Third Sector contracts for 2013/14 underway. To include effectiveness of current referrals
	Liz Bailey	LCC Smokefree Workplace Policy(includes ENE workplaces & local staff) updated	Amendments suggested by unions done and expected to be signed off during October
Diabetes awareness raising & prevention  <b>Rationale</b> Harehills identified as prevalence hot spot by JSNA	Liz Bailey Corrina Lawrence £6,000 one off Public Health funds for Feel Good Factor to develop	487 people provided with diabetes related information over 1 year in Harehills and Chapeltown MSOAs	Follow on work now responding to request for targeted information for South Asian/African/Carribbean groups around healthy traditional diets. Work now underway
Reducing Harm of alcohol use	Liz Bailey Becky Malby (Leeds Uni) Service	Co-producing health group working with service users to design	Successful community event held in Seacroft 11 <sup>th</sup> July 2013. Community ideas fed

## Health and Wellbeing Health Activity Inner East Leeds as of 18 October 2013

Action	Who's involved	Current position	Next steps/outcome
<p><b>Rationale</b> Priority within the H &amp;WB Strategy</p>	<p>users</p> <p>Liz Bailey</p> <p>Liz Bailey Rory Barke</p> <p>Liz Bailey Louise Cresswell</p> <p>Louise Cresswell</p>	<p>and commission services in LS14</p> <p>Delivery of ENE wide multi -agency alcohol harm reduction plan</p> <p>Discussions held with Public Health England re support available to help set up Local Alcohol Action Areas</p> <p>Arranging training to enable non health professionals e.g. social workers, to use Audit C screening to identify and signpost those with alcohol issues</p> <p>Burmantofts / RH Alcohol sub group established. Action focussed group. Meetings held monthly.</p> <p>ELHFA leading alcohol peer support project in the Burmantofts area</p>	<p>into refreshed Drug &amp; Alcohol Strategy. Community space for wellbeing activities being negotiated at Oakwood Lane Health centre</p> <p>Preparing draft outline/bid of an ENE LAAA ready for expressions of interest being released by Home Office</p> <p>Have met with training provider. To deliver training in January 2013</p> <p>Local area alcohol action plan developed. Share of 3K locality monies for alcohol work allocated.</p> <p>To produce brief mapping document of Alcohol projects and support services in B/RH</p> <p>Health events to be held in Ebor Gdns and Burmantofts in Nov / Dec to incorporate Alcohol element</p> <p>To provide support to further develop peer support project. Very positive outcomes being achieved in terms of engagement, behaviour change and supporting service users into mainstream support</p>
<p><b>Rationale</b> Help mitigate potential negative impact of Welfare Reforms</p>	<p>Zaheda Noor</p>	<p>Video clip developed to raise awareness around illegal money lending and support services available. This was played on life channel screens in health centres/GP clinics in East Leeds – Jun 2013</p>	<p>Illegal money lending clip to be disseminated to wider settings. Link to video clip has been included in the internal children centre bulletin. Currently showing on TV screen at Reginald Centre and a link has been included on Unity Housing</p>

## Health and Wellbeing Health Activity Inner East Leeds as of 18 October 2013

Action	Who's involved	Current position	Next steps/outcome
Welfare Reforms	<p>Zaheda Noor, Tina Leslie, Jean Ruddock -LCC Employment and Skills</p> <p>Louise Cresswell FGF Sharon Hughes</p>	<p>Development of Money skills / budgeting resource developed</p> <p>FGF funded by PH and Area Committee to support and engage most vulnerable and hard to reach residents in East Leeds around the Welfare Reforms.</p> <p>Contribute to relevant local partnerships eg East Leeds Debt Forum, East Leeds Welfare Reforms Project Group</p>	<p>website.</p> <p>Recommendations from voluntary agency received and included in the resource. Resource with LCC Communications.</p> <p>Approach Legal to advise regarding content.</p> <p>Launch and roll out</p> <p>Commissioned until June 2014</p>
<p>Mental Health/Suicide Prevention</p> <p><b>Rationale</b> Suicide Audit &amp; Councillor/local concerns</p>	<p>Cllr Ron Grahame Liz Bailey Sylvia Landells (ASC)</p>	<p>One meeting already held. Request for HIM input.</p> <p>Second meeting not yet held</p> <p>Mental health/suicide prevention training opportunities circulated</p>	<p>Community Sub group of citywide Suicide Group has identified key actions, which will be relevant</p> <p>5K now allocated to mental health promotion. Increase number of key workers and community members trained to identify/signpost/support those at risk of suicide</p> <p>(Awaiting a breakdown to assess number of ENE applicants for training)</p>
Lifestyle and wider determinants health check for private sector tenants	<p>Liz Bailey Housing Providers Gemma Mann Health Trainers</p>	<p>Project plan discussed. Further discussions with HTs and Housing</p>	<p>Identify and support at risk tenants and assist early intervention. Link to Health</p>

## Health and Wellbeing Health Activity Inner East Leeds as of 18 October 2013

Action	Who's involved	Current position	Next steps/outcome
<p><b>Rationale</b> Targets vulnerable families and offers support on a number of health/welfare issues</p> <p>Tackle 'people centred' issues alongside structural improvements to housing in Cross Green</p>	Dawn Bailey Liz Bailey Sarah May	<p>arranged</p> <p>Workshop of key officers in September</p>	<p>Trainers, Leeds Let's Change, Financial Inclusion and mental health/suicide audit</p> <p>Met with Connect Housing Rep with a view to identifying vulnerable individuals/families. Also work to be done on 'why tenancies fail'</p> <p>Develop and deliver work around sustainable communities in Cross Green</p> <p>Draft plan now being drawn up</p>
<p>Deliver 'Health is Everyone's Business' training</p> <p><b>Rationale</b> Priority for ENE ALT</p>	Louise Cresswell Zaheda Noor	<p>Paper/project plan presented to ALT. Training to be rolled out to frontline staff in the B/RH area. Session also arranged for Housing workers involved in Nowells Neighbourhood Approach work – Nov 2013</p>	<p>Ensure non health staff are delivering targeted health promotion messages to vulnerable people</p>
<p>Long Term conditions management</p> <p><b>Rationale</b> Linked to priority within the H &amp;WB Strategy</p>	Liz Bailey Janet Smith Vicky Walker LCHCS(Respiratory Team)	<p>Support Breathe COPD management group including inhaler technique initiatives (Seacroft)</p> <p>Contribute towards 'Know it Check it Treat It'</p>	<p>DVD now being developed £5,000 secured to finalise DVD after which campaign is being planned (Autumn 2013)</p> <p>Campaign completed &amp; evaluated 2012 Planning similar for 2013 Leading on 2013 campaign, training for 3<sup>rd</sup> sector roll out delivered, events being delivered in October and November</p>
<p>Reducing isolation and increase access to services for older people living in Harehills</p>	Harehills Healthy Living Group SENs Project Janet Smith	<p>SENs project providing funding for a publication detailing older people's activities and services to distribute throughout</p>	<p>Launch event completed, directories have been distributed and feedback from agencies has been very positive about their usefulness</p>

## Health and Wellbeing Health Activity Inner East Leeds as of 18 October 2013

Action	Who's involved	Current position	Next steps/outcome
<p><b>Rationale</b> Identified local need</p>		Harehills.	
<p>Increase levels of physical activity in those with or at risk of long term health conditions</p> <p><b>Rationale</b> Linked to priority within the H &amp;WB Strategy</p>	<p>Janet Smith Hamara ECHO Centre Zest Health for Life</p>	<p>Third Sector commissioned to support Walking for Health groups which meet weekly for short local walks in Harehills and the city centre</p> <p>Action in service plan around increasing cycling and promoting Leeds Let's get Active</p>	
<p>Establish Seacroft Health Improvement Group in Seacroft</p> <p><b>Rationale</b> Build capacity of partners to deliver Health and Wellbeing priorities</p>	<p>Janet Smith Space 2 Seacroft Health Improvement Group</p>	<p>First meeting held April. Initial priority to focus on children's obesity. Mapping exercise carried out at the second meeting to investigate assets and links in the community to inform Health Needs Assessment</p>	<p>Initial plans are being made around future actions for: Oral Health Mental Health Physical Activity Smoking Reduction</p> <p>Further planning and delivery of projects to be carried out Project outline approved at CLT for additional delivery of cooking courses in Seacroft, linking in with citywide strategy for Cook 4 Life and the Ministry of Food. 50% funding agreed by PH, awaiting decision on match from wellbeing</p>
<p>Establish Gipton Health Improvement Group in Gipton</p> <p><b>Rationale</b> Build capacity of partnerships to deliver Health and Wellbeing priorities</p>	<p>Janet Smith Space 2 Gipton Health Improvement Group</p>	<p>2 meetings have been held, initial priorities agreed around obesity, oral health, smoking reduction, physical activity, cancers, mental health</p>	<p>Map current provision, identify scope for future actions, plan and deliver projects</p>
<p>Increasing Early detection of lung cancer</p> <p><b>Rationale</b> Linked to priority within HWB strategy</p> <p>High prevalence of lung cancer in deprived</p>	<p>Louise Cresswell (contract Manager) Feel Good Factor</p>	<p>FGF commissioned to raise awareness around the signs and symptoms of lung cancer and to support people from target communities in inner east Leeds to access the self-referral chest x ray clinics</p>	<p>Intended outcome – Increased early detection of lung cancer</p> <p>Will make enquiries as to whether update report available &amp; will distribute</p>

## Health and Wellbeing Health Activity Inner East Leeds as of 18 October 2013

Action	Who's involved	Current position	Next steps/outcome
communities – Inner East Leeds			
<p>Lead and drive forward development of local HWB activity in B/RH through partnership working</p> <p><b>Rationale</b> Build capacity of partnerships to deliver Health and Wellbeing priorities</p>	<p>Louise Cresswell Burmantofts Health Improvement partnership Richmond Hill Health and Well-being Partnership</p>	<p>Regular meetings held Action plan 2013-14 developed</p>	



# Minutes




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**INNER EAST PLANNING SUB GROUP**  
**DATE/ TIME: 12<sup>th</sup> November 2013 at 3pm; Civic Hall (Room2)**  
**CHAIR: Cllr Asghar Khan**

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**Present:** Councillor Brian Selby (CllrBS – K&S), Councillor Asghar Khan (CllrAK – B&RH), Andrew Birkbeck (AB - Area Officer, LCC), Andrew Crates (AC – Principal Planner, LCC), Mark Mills (MM – LCC)

**Apologies:** Councillor Arif Hussain (CllrAH – G&H)

ITEM DISCUSSED	ACTION
<b>1.0</b> <u>Minutes and matters arising</u>	
1.1 AB reported that a site visit was to be carried out on the former Burmantofts Boxing Club Site. AB to report back when the outcome of the site visit is known.	<b>AB</b>
1.2 2.1 – Killingbeck Fire Station. This application has now been approved and the six week judicial review period has now ended. CllrBS requested that AB keep an eye on any developments regarding the capital receipt generated. AC said that he would keep Members updated as to when the S106 contribution will be paid.	<b>AB</b>
2.6 – York Road Library. Discussions are still on-going between Rushbond and the Council but progress is reportedly being made.	
2.7 – Nightingale Primary School. The planning application relating to this site has been approved in principle by the council's Plans Panel. AC said it was not anticipated there would be any delays getting work started on site.	
2.8 – Former Primrose High School Site, Gledhow Road. AC fed back to the meeting that he was not aware of any history of plans for car parking on this site.	
<b>2.0</b> <u>East Leeds Transport Strategy</u>	
2.1 MM gave an overview of the East Leeds Transport Strategy, highlighting the links with the East Leeds Extension.	
2.2 MM said there was a Sub Group of the East Leeds Regeneration Board, made up of Councillors and officers, that was looking at developing the ELTS but there were no fixed positions at the current time.	
2.3 CllrBS raised the potential issue of traffic travelling westbound on the ring road from the proposed Red Hall junction of the East Leeds Orbital Road.	
2.4 MM explained that a number of Park and Ride schemes were being explored as part of the ELTS as well as a number of possible NGT depots.	
2.5 CllrBS said that any Park and Ride locations should be of a significant size to factor in increases in population and modal shift. MM said he would provide	<b>MM</b>

	the Sub Group with the capacities of the proposed Park and Ride schemes as they stand now.	
2.6	MM said that proposed transport hubs were being considered at Thorpe Park, Crossgates, Seacroft Centre and Grimes Dyke.	
2.7	CllrBS suggested that the capacity of Crossgates Station should be looked at as part of the ELTS.	
2.8	CllrAK that any new proposed bus routes for Inner East Leeds should not just be routed down busy arterial routes such as York Road but should better link residents across the area to possible employments sites.	
2.9	MM said that cycle routes and pedestrian access was being looked at as part of the ELTS.	
2.10	CllrBS enquired about the electrification of the TransPennine rail line. MM said this could be a possibility post 2016, but this was still a “best guess” estimate.	
<b>3.0</b>	<b><u>Time and date of next meeting</u></b>	
3.1	Friday 29 <sup>th</sup> November at 9.30am, Civic Hall (Room A)	

# Minutes




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**INNER EAST ENVIRONMENT SUB GROUP**  
**DATE/ TIME: 10<sup>th</sup> October 2013 at 2pm, Reginald Centre**  
**CHAIR: Cllr Graham Hyde**

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**Present:** Councillor Graham Hyde, Chair (CGH), Councillor Asghar Khan (CAK), Councillor Arif Hussain (CAH)

**In attendance:** Hayley Thackwray (HT), John Woolmer (JW), Steve Vowles (SV), Andrew Birkbeck (AB), Ben Grabham (BG), Sue Upton (SU)

**Apologies:** Simon Frosdick (SF)

ITEM DISCUSSED	ACTION	
<b>1.0</b>	<b><u>Minutes of previous meeting and apologies</u></b>	
1.1	The minutes of the last meeting were agreed as an accurate record.	
1.2	AB informed the meeting that the email address for Simon Frosdick – as stated in the previous minutes – should have read <a href="mailto:Simon.Frosdick@leeds.gov.uk">Simon.Frosdick@leeds.gov.uk</a> .	
<b>2.0</b>	<b><u>New 'One Environmental Service' Update</u></b>	
2.1	JW distributed a hand-out detailing the latest position with the ALMO merger.	
2.2	JW and SV talked through the current roles and staffing levels of their respective services. JW stated that the status quo would remain in place until April 2014.	
2.3	CGH said he had concerns around the potential for a reduction in staffing levels across the Inner East patch as result of the merger. CAK also expressed concerns around the future collection of bulky waste.	
2.4	JW circulated a second hand-out outlining the potential structure of the new 'One Environmental Service'.	
2.5	CGH said that at the next meeting of the Environmental Sub Group, Elected Members would like more details on the actual numbers of staff and which roles they would be allocated under the new service. JW agreed to bring this back to the next meeting.	<b>JW</b>
2.6	SV explained the potential reallocating of staff from the ALMO as part of the merger with the Council. CGH asked for more details on these proposals in	<b>SV</b>

	terms of staff numbers, roles and responsibilities.	
2.7	SU informed the meeting that recycling rates in the city were up to 52% in June. SU explained that alternative weekly collections are looking to be rolled out across Leeds, though this was unlikely to happen in parts of Inner East.	
2.8	CGH explained that he wanted to use the Environmental Sub Group as a forum for finding ways for the Locality Team, Refuse Service and ALMO staff to better work together and avoid duplication.	
2.9	SU outlined the challenges currently facing the Refuse Service including a 13% reduction in vehicles. SU said that the Refuse Service would be redesigned in a bid to drive improvements and that she would work with JW and SV moving forward.	
2.10	CAK raised a number of issues regarding missed bin collections in the BRH Ward. BG agreed to look into these issues.	<b>BG</b>
2.11	CAH raised issues around the effectiveness of the Call Centre in dealing with Refuse enquiries. JW agreed to provide some performance data from the Call Centre to the next meeting of the sub group.	<b>JW</b>
3.0	<b><u>Environmental Improvement Zones (EIZs) including latest perception reports and legal actions</u></b>	
3.1	JW explained that his team had largely got on top of the EIZs in Inner East and they were now monitoring individual cases.	
3.2	CAK fed back that he had positive feedback on the work being done in the Nowells but added that there was scope for improvement in the Bellbrookes.	
3.3	CAK mentioned that Shine in Harehills had been very complimentary on the work of the Locality Team that had involved local schools.	
4.0	<b><u>Any other business</u></b>	
4.1	CGH asked that representatives of the Grass Cutting Service be invited to future meetings of the Environmental Sub Group Meeting.	<b>AB</b>
5.0	<b>TIME AND DATE OF NEXT MEETING</b>	
5.1	Tuesday 3 <sup>rd</sup> December at 10am 2013 at – AB to book venue.	<b>AB</b>

# Minutes




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**INNER EAST CHILDREN & YOUNG PEOPLE'S SUB GROUP**  
**DATE/TIME: 31st October 2013, 3pm, Reginald Centre (Room 1)**  
**CHAIR: Cllr Vonnie Morgan**

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**Present:** Councillor Roger Harington (CRH), Councillor Maureen Ingham (CMI), Councillor Vonnie Morgan (CVM), Jo Buck (JB – Neighbourhood Manager for Seacroft & Gipton), Vicky Hooper (VH – Neighbourhood Manager for Harehills), Sarah May (SM – Neighbourhood Manager for Bumantofts & Richmond Hill) and Andrew Birkbeck (AB – Area Officer)

**Apologies:** Vicky Marsden (Children's Services).

ITEM DISCUSSED	ACTION
<b>1.00</b> <b><u>Introductions and apologies</u></b>	
<b>1.1</b> Apologies were received from Vicky Marsden, Strategic Play Officer (LCC, Children Services).	
<b>2.00</b> <b><u>Nomination of Chair</u></b>	
<b>2.1</b> Cllr Vonnie Morgan, in her capacity as Area Lead Member for Children and Young People was nominated Chair of the Sub Group.	
<b>3.00</b> <b><u>Youth Activity Fund – The story so far</u></b>	
<b>3.1</b> AB outlined the developments regarding the newly delegated Youth Activity Fund: <ul style="list-style-type: none"> <li>• <b>June 2013</b> <ul style="list-style-type: none"> <li>○ Announced that the Inner East Area Committee would receive a ring-fenced budget for Youth Activities - £34,162 for 2013/14 and £68,323 in 2014/15.</li> <li>○ Report stipulated that this money is for universal youth activities and cannot be applied for by the council's Youth Service.</li> <li>○ Two key caveats of this funding are that young people are involved in the decision making process and that every successful applicant is registered with the Breeze Culture Network.</li> </ul> </li> <li>• <b>September 2013</b> <ul style="list-style-type: none"> <li>○ Inner East Area Committee agrees to re-invest half of the 2013/14 Youth Activity Fund allocation – £17, 081 or £5,690 from each Ward - into the Summer Holiday Programme for 2013. This funding was subsequently returned into Wellbeing Ward pots.</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ The remaining budget was agreed to be split equally - £5,693 per Ward - with the express aim of being spent before the end of the financial year (March 31<sup>st</sup> 2014).</li> <li>○ Inner East Area Committee agrees that a C&amp;YP Sub Group should be set-up to help steer this process.</li> <li>● <b>October 2013</b> <ul style="list-style-type: none"> <li>○ A flyer and application form is sent out to prospective applicants – via BCN and other methods - to encourage bids for the remaining 2013/14 YAF allocation. Deadline for applicants is Monday 4<sup>th</sup> November 2013 at 5pm.</li> </ul> </li> </ul> <p><b>3.2</b> CRH asked how this budget tied in with existing youth provision as provided by the council's Youth Service. AB clarified that the budget devolved to Area Committees was for universal activities – not targeted activities - and that Vicky Marsden of Children's Services had confirmed that this money was not to replace like-for-like activities previously or currently provided by the council's Youth Service.</p> <p><b>3.3</b> JB said that there had been a specific issue in Secaroft regarding the youth service reducing their involvement in a youth club (currently classed as a universal youth activity).</p> <p><b>3.4</b> CRH said that it was vital that Ward Members and officers were made aware of any planned changes to youth provision ahead of making any decisions on applications for the YAF. AB said that he had already raised this issue with Youth Services and as soon as he had a response he would circulate this to Ward Members and officers.</p>	<p><b>AB</b></p>
<p><b>4.00</b></p> <p><b>4.1</b></p>	<p><b><u>Next Steps</u></b></p> <p>AB outlined some possible next steps for the spend of the 2013/14 and 2014/15 YAF fund:  <u>Next possible steps for 2013/14 YAF allocation:</u></p> <ul style="list-style-type: none"> <li>● Each Ward to arrange a meeting of Councillors, Neighbourhood Mangers and partners inc. Police, Clusters, LCC Sports Service and LCC Youth Service to discuss 2013/14 applications in more detail and decide on what should be approved – <b>w/c 25/11/13</b></li> <li>● AB to contact Ian Jones (Advanced Practitioner for Youth Engagement) with regards to getting young person's feedback on applications for 2013/14 YAF, which in turn, will be fed back into the three 'Ward' meetings to inform the decision making process – <b>w/c 04/11/13</b></li> <li>● AB to take agreed applications to Inner East Area Committee on 5<sup>th</sup> December for formal ratification.</li> <li>● Area Support Team to notify successful applicant's by <b>Monday 9<sup>th</sup> December 2013</b> (tbc).</li> <li>● AST and partners to promote successful projects via BCN and other means from <b>w/c 09/12</b> onwards.</li> </ul> <p><u>Next possible steps for 2014/15 YAF allocation:</u></p> <ul style="list-style-type: none"> <li>● C&amp;YP Sub Group to meet in early December to discuss potential methods of consultation with young people to help inform the spend of 2014/15 YAF allocation - <b>w/c 02/12/13</b></li> <li>● C&amp;YP Sub Group to meet again in the first week in Jan 2014 to confirm</li> </ul>	<p><b>AB, SM, JB, VH</b></p> <p><b>AB</b></p> <p><b>AB</b></p>

	<p>means of engaging young people re the 2014/15 YAF allocation – <b>w/c 06/01/14</b></p> <p><u>Proposed Timeline:</u></p> <p><b>January 2014</b></p> <p>W/c 13/01 Consultation with young people begins for a period of 3 weeks.</p> <p><b>February 2014</b></p> <p>W/c 03/02 – Feedback from consultation is analysed and “menu” of activities is drawn up by C&amp;YP Sub Group.</p> <p>W/c 10/02 – Applicants are invited to bid in for activities (via BCN and other methods) in line with young people’s aspirations for a period of 2 weeks.</p> <p>W/c 24/02 – ‘Ward’ meetings arranged to assess applications for 2014/15 allocations and decisions made*.</p> <p><b>March 2013</b></p> <p>20<sup>th</sup> March 2013 – All applications go to March IE AC to be approved by Members.</p> <p>W/c 24/03 – Successful applicants informed.</p>	
4.2	Sub Group Members were supportive of the proposed plan of action for the spending of the 2013/14 YAF allocation and broadly supportive of plans for the spending of 2014/15 YAF allocation though this would be subject to further refining as issues arose.	
4.3	CMI raised the issue of the difficulty of managing expectations around the proposed January consultation whilst at the same time encouraging young people to be as creative as possible about what activities they would like to see provided by the Youth Activity Fund.	
4.4	CVM said it was important to utilise proven existing youth engagement methods as part of any consultation i.e Youth Councils. SM added that the National Citizen Service and Leeds Refuge Council were also good ports of call for consultation with young people.	
4.5	CRH said that he was not keen on the idea of a paper survey simply being distributed to schools in order to gather feedback from young people. SM suggested that perhaps a voting box, similar to those found in supermarkets, could be placed in schools to allow children to vote on activities with tokens. JB said the idea of ‘mock money’ used by children to spend on their preferred activities could also be explored.	
4.6	VH said that the idea of match funding for activities could be investigated as happened with the recent summer holiday programme. AB agreed to supply the feedback from the 2013 summer holiday activities to the sub group in order to help inform future spending decisions.	
5.00	<b><u>Time and Date of next Meeting</u></b>	
5.1	Monday 2nd December 2013 at 3pm in Reginald Centre – AB to book room	<b>AB</b>

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## Report of the Assistant Chief Executive (Citizens and Communities)

### Report to Inner East Area Committee

Date: 5<sup>th</sup> December 2013

### Subject: Area Chairs Forum Minutes

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

1. This report formally notifies Members of the decision made by Full Council that Area Chairs Forum minutes should be considered by Area Committees as a regular agenda item at Area Committee meetings.
2. The report also includes background information regarding the Area Chairs Forum meetings.

### Recommendations

3. The Inner East Area Committee is asked to note the contents of the report and to consider the minutes from the Area Chairs Forum meetings at this and future Area Committee Meetings.

## **1 Purpose of this report**

- 1.1 The purpose of this report is to formally notify Members that the minutes of Area Chairs Forum meetings will be brought to Area Committee meetings as a regular agenda item, and to give a brief overview of the Area Chairs Forum meetings.

## **2 Background information**

- 2.1 Area Chairs Forum meetings take place on a bi-monthly basis and are chaired by the Deputy Leader of Council and Executive Member for Neighbourhoods, Planning and Support Services.
- 2.2 Meetings are attended by the ten Chairs of the Area Committees, the Assistant Chief Executive (Citizens and Communities), the three Area Leaders and the Neighbourhood Services Co-ordinator in Leeds Initiative.
- 2.3 Agenda items focus on issues relating to services delegated to Area Committees, future delegations of services, locality working and any other issues that can be influenced by, or have an impact on, Area Committees.

## **3 Main issues**

- 3.1 Following recommendations by the General Purposes Committee, Full Council approved on 26<sup>th</sup> May 2011 that minutes of the Area Chairs Forum meetings should be considered by Area Committees, and that this should be a regular agenda item for Area Committee meetings.
- 3.2 Area Chairs Forum minutes will only be available to be considered by Area Committees once they have been agreed as an accurate record by the subsequent Area Chairs Forum meeting.
- 3.3 Attempts will be made to include Area Chairs Forum minutes in papers issued prior to Area Committee meetings, however due to some tight deadlines between meetings, it may be necessary to table the minutes at certain Area Committee meetings.
- 3.4 The Area Chairs Forum meeting dates and times for 2013/14 are as follows:
  - 28th June 2013            11:00 – 13:00    Room 4 Civic Hall
  - 6th September 2013    14:00 – 16:00    Room 4 Civic Hall
  - 11th October 2013      14:00 – 16:00    Room 4 Civic Hall
  - 25th November 2013    13:30 – 15:30    Room 4 Civic Hall
  - 20th January 2014      13:30 – 15:30    Room 1 Civic Hall
  - 7th March 2014         10:00 – 12:00    Room 1 Civic Hall
  - 2nd May 2014            10:00 – 12:00    TBC, Civic Hall

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 There has been no need to publicly consult on the inclusion of Area Chairs Forum Minutes on Area Committee agendas; however the matter has been discussed by the General Purposes Committee.

## **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 There are no equality and diversity issues in relation to this report.

## **4.3 Council Policies and City Priorities**

4.3.1 The inclusion of Area Chairs Forum minutes on Area Committee Agendas is a revision to the Area Committee Procedure Rules within the Constitution agreed by full council on 26<sup>th</sup> May 2011.

## **4.4 Resources and Value for Money**

4.4.1 There are no resource implications as a result of this report.

## **4.5 Legal Implications, Access to Information and Call In**

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

## **4.6 Risk Management**

4.6.1 There are no risk management issues relating to this report.

## **5 Conclusions**

5.1 Full Council has approved the recommendations of the General Purposes Committee to include the Area Chairs Forum minutes as a regular item at future Area Committee meetings.

## **6 Recommendations**

6.1 The Inner East Area Committee is asked to note the contents of the report and to consider the minutes from the Area Chairs Forum meetings at this and future Area Committee Meetings.

## **7 Background documents**

7.1 None

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**Area Chairs Forum  
Friday 4<sup>th</sup> October 2013  
Committee Room 4, Civic Hall**

**Attendance:**

Councillors: P. Gruen (Chair), A. Khan, S. Hamilton, G. Wilkinson, A McKenna, A. Gabriel, K. Bruce, J. Akhtar, P. Wadsworth, C. Gruen,.

Officers: J. Rogers, K. Kudelnitzky, R. Barke, S. Mahmood, J. Maxwell

Minutes: S. Warbis

Attending for specific items: C. Dickinson, S. Wimsett, K. Morton

<b>Item</b>	<b>Description</b>	<b>Action</b>
<b>1.0</b>	<b>Apologies</b>	
1.1	Cllr J. Jarosz	
<b>2.0</b>	<b>Minutes and Matters Arising</b>	
2.1	<u>2.4 of previous minutes</u> It was clarified that the Youth Council set up in the North East Outer area was for the Wetherby area.	
2.2	The minutes of the previous Area Chairs Forum meeting on 6 <sup>th</sup> September 2013 were agreed as an accurate record subject to the above addition.	
2.3	<u>3.1 of previous minutes</u> It is the intention now for initial discussions around waste policies to take place with Environmental Area Lead Members. Part of these discussions will be about the best route to widen discussions with Area Committees.	
2.4	<u>7.17 of previous minutes</u> Cllr Peter Gruen has had discussions with Philip Crabtree, Chief Planning Officer, around the potential for planning enforcement to form part of a delegation to Area Committees. Philip Crabtree is receptive to the idea and a protocol will be drawn up for discussion on how these matters should be taken to Area Committees.	
<b>3.0</b>	<b>Wellbeing Fund – Added Value / Carried Forward Projects</b>	
3.1	Area Leaders brought a report which detailed the added value drawn in through wellbeing funding during 2010-13. A previous piece of work had been carried out regarding capital funding and this paper deals with revenue funding.	
3.2	Wellbeing revenue funding has been used to achieve 5 main benefits: <ul style="list-style-type: none"> <li>• Developing community capacity and pride</li> <li>• Sealing the deal for local projects</li> <li>• Acting as the spur to instigate local activity and gain leverage</li> <li>• Implementing planned targeted local actions</li> <li>• Supporting council departments and partners</li> </ul>	
3.3	Over the 3 years the wellbeing fund has drawn in an additional £2 for every £1 spent. Over the last 12 months this has risen to £2.50 for every £1. Due to different models of activity in each area it is difficult to compare levels of additionality between Area Committees, but it is possible to see a year on year improvement in returns for Area Committees. Overall a good return is being achieved but there is still scope to improve on this through discussions with	

## Area Chairs and Area Committees.

- 3.4 Cllr Peter Gruen commented that the added value was clear but was interested in assessing impact and particularly gauging what would not have happened without the support of wellbeing funding. Area chairs provided examples of projects that would not have thrived without wellbeing funding. These included:
- Beeston Festival – initial funding allowed the festival to develop into what is now an established event
  - Bramley Baths – initial pump priming has allowed the facility to become self sustaining
  - Wetherby in Support of the Elderly – now had it's 10<sup>th</sup> anniversary but initial support, including the purchase of a vehicle, allowed the group to establish itself with approximately 150 volunteers involved
  - In bloom groups in North West Outer receiving support now sponsorship is becoming harder to find
  - Events in Rothwell such as the festival, may day and Christmas events, and older people events supported through wellbeing funds
  - Burmantofts gala established this year
  - Chapel Allerton arts festival
  - International older peoples week
- 3.5 The recommendations in the report include amendments to the application and evaluation forms, to capture more accurately information on match funding and in kind contributions. Figures for the past 3 years show that 80% of the projects supported would not have taken place without wellbeing funding.
- 3.6 It was agreed that these successes needed to be captured and publicised more effectively in the future.
- 3.7 Area Leaders then brought a report outlining the progress of wellbeing projects that were carried forward from the previous year.
- 3.8 Shaid Mahmood highlighted that Outer East Area Committee had carried forward £29k of funded projects and had a projected underspend against these of £140. Outer South had carried forward £10.5k and had a projected underspend of £50. Inner South had a 2 year plan to carry forward £136k and were projected to have a balance of £21k in March 2014 and an underspend of £5k which will go back into the pot.
- 3.9 Rory Barke reported that there was a hugely better position in his area than previous years due to a lot of effort by members and officers. Inner East have a projected spend of £84k from £110k with £16k to reallocate to other schemes. Outer North East carried forward £44k and have a planned £24k spend with £20k allocated to the Wetherby Development Fund. Inner North East carried forward £39k and have a projected balance of £820.
- 3.10 Jane Maxwell reported that Inner North West carried forward £41k and will have a balance of just under £3k which is being discussed with members at the moment. Outer North West carried forward £113k and are projected to have a zero balance. Inner West carried forward £27k and are projected to have a zero balance. Outer West carried forward £7k and are projected to have a balance of £2k which is under discussion at the moment.
- 3.11 Area Chairs mentioned several problems that had occurred in releasing allocated funding to the Highways Department due to curious financial rules being applied, logistical problems with projects and changes to specifications. It was also raised that there had been problems dealing with Highways on member case work.
- 3.12 It was agreed that Gary Bartlett, Chief Officer Highways and Transportation,

**Sarn**

would be invited to the next Area Chairs Forum meeting to discuss some of these issues.

**Warbis**

#### **4.0 Area Lead Members**

- 4.1 Kathy Kudelnitzky, Chief Officer – Communities, provided an update on work taking place to embed and develop the Area Lead Member roles.
- 4.2 Meetings have taken place with Executive Board Members, Area Lead Members and relevant service officers for the “Environment and Community Safety” and “Employment Skills and Welfare” lead members. A workshop had taken place for the “Health and Wellbeing” lead members. Meetings will be taking place shortly for “Children’s” and “Adult Social Care”. Notes and actions from the two meetings that have taken place were circulated.
- 4.3 Area Chairs were asked how they could see the roles progressing and also how they were linking in with their Area Lead Members at this early stage. Different approaches have been adopted in different areas including one to one meetings (which are proving time consuming) and group meetings being arranged prior to Area Committee meetings. In some cases Chairs were delaying until the executive member meetings have taken place.
- 4.4 Cllr Peter Gruen stressed that support for the Area Lead Member roles should predominantly come from the services and not the area teams. This support should involve briefings to Area Lead Members on national, citywide and local issues. It was felt that in the past for the champion roles there were different experiences in different areas and that there needed to be consistency of support in all areas. Area Chairs need to make Cllr Peter Gruen aware if they feel that support is not forthcoming.
- 4.5 Kathy Kudelnitzky will be maintaining contact with service leads to iron out issues as they arise.

#### **5.0 Corporate Communications / Area Committees**

- 5.1 Colin Dickinson, Communications Officer, attended with a report outlining support available to Area Committees from the corporate communications press team.
- 5.2 Assistance can be given to address some of the issues raised in the review of area working such as advertising / promoting committee meetings, raising awareness of the role of the area committees, engaging the public around local issues and priorities, publicising area committee actions and crediting members’ input and financial support.
- 5.3 It is clear that this links into the wider aims for enhancing Area Committees and Kathy Kudelnitzky, Chief Officer – Communities, distributed a timeline for shorter term improvements to Area Committee business and also a timeline for establishing a “community council” model.
- 5.4 The issue of branding was raised and it was felt that using the LCC branding alone did not provide enough credit for the local input of members and Area Committees.
- 5.5 It was mentioned that Area Chairs should be issuing a press statement after each meeting to promote progress and decision making. These are already being produced by Area Teams but it was felt that assistance and guidance from Corporate Communications would be useful in this area.
- 5.6 It was stressed that as well as promoting individual successes, more work needed to be done to gain an understanding from the public of the role of Area

Committees, the strategic work that is carried out, and how the public can influence this. Colin Dickinson stated that he was the contact for Area Committees if they needed wider issues to be promoted or publicised.

- 5.7 It was pointed out that significant support from the Communications Team would be needed if the council is to successfully change the identity of Area Committees. Questions were raised as to whether the team had the capacity to achieve this or if extra resources needed to be called upon. It was agreed that James Rogers would have discussions with Corporate Communications over capacity issues.
- 5.8 There needs to be a move to more modern methods of publicity to include new social media. It was raised that the use of photographs would be more likely to interest the media, but that support would be needed to do this most effectively. It was mentioned that large organisations have a tendency to try to control messages. We need to be quicker and more spontaneous. Use of twitter, face-book and youtube can provide instant publicity opportunities.
- 5.9 It was suggested that more emphasis could be placed on community charters and the "you said – we did" model of updating the public. It was also suggested that more onus should be placed on partner organisations to publicise the support that they receive from Area Committees. This should include linking in with organisations that have their own publicity circulation. Also community radio stations can be a good way of providing local information.
- 5.10 It was also pointed out that more effort needed to be put in to reaching hard to reach communities such as those where English is not widely spoken.

**James  
Rogers**

- 5.11 It was agreed that Kathy Kudelnitzky would have a discussion with Colin Dickinson and Sally Wimsett to explore the short term and strategic approach to communications.

**Kathy  
Kudelnitzky**

## **6.0 Youth Services**

- 6.1 Ken Morton, Head of Service Young People and Skills, attended to provide an update on the Youth Service restructure and delegation to Area Committees.
- 6.2 It was pointed out that for the delegation to be successful the service would need to identify and make available officers to provide support and information to elected members. The Area Teams don't have the capacity or detailed knowledge to provide support on their own. Ken assured the meeting that the service is aware of the support needs required.
- 6.3 Ken Morton is in the process of meeting all Area Chairs within the three areas to discuss their particular needs. The service is also engaged with the scrutiny working group to establish what is "good youth work" and how this can be achieved. This work is also looking at targeted breeze activities and discussions and findings will be fed back to the Children's Area Leads.
- 6.4 Meetings have taken place within the service, and are taking place next week with the current third sector providers, to explain the new Area Committee client role. Area Chairs and Area Leads will be made aware of the existing external contracts that are in place within their areas.
- 6.5 The restructuring of the in-house service is well underway although some employee issues have cropped up which need to be dealt with. Middle manager appointments have been made and these details will be provided to Area Chairs. There may be a slight delay, approximately a week, before appointments for the full team are made. This information will also be provided to Area Chairs before the end of the month.



- 6.6 Discussions with Area Chairs will provide transparency over staffing, resources available and contracts already in place in each patch. More detailed discussions can take place over deployment, commissioning issues and the appropriate mechanism for an ongoing dialogue with the Area Committees. Ken Morton will broker the relevant parties to be involved in local discussions.
- 6.7 Ken Morton will agree a timeline with the Area Leaders which can be worked up into a 2 year framework. Options for Area Committees will range from subtle improvements to a significant shake up of provision.
- 6.8 Area Chairs requested draft papers in advance of the meetings being arranged to allowed considered input to the discussions.
- 6.9 It was suggested that a timetable of meetings needed to be arranged locally with officers in Children's Services and Area Chairs.

**7.0 Any Other Business**

- 7.1 It was mentioned that Cllr Mulherin and Ian Cameron had been due to attend this meeting but due to the change of date of the meeting, and their commitments to an international visit, they were unable to attend. It was asked that they be invited to a future meeting.
- 7.2 A detailed report on this year's wellbeing spend at the half year stage will be brought to the next meeting.
- 7.3 A draft protocol for recording meetings of committees, boards and panels was circulated. This had been provided by Andy Hodson, Head of Governance Services and is being considered by General Purposes Committee at the end of October. Area Chairs were invited to provide any comments in advance of this meeting to Andy Hodson. Sarn Warbis will email the draft protocol to Area Chairs and ask for comments to be passed to Andy Hodson. It was pointed out that approval to record meetings is currently agreed by the chair of each meeting, and that although generally permission should be granted, chairs need to be mindful of confidential items.

**Sarn Warbis**

**Sarn Warbis**

**8.0 Date of Next Meeting**

- 8.1 Monday 25<sup>th</sup> November 2013, 13:30 – 15:30, Committee Room 4, Civic Hall

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